

VILLAGE OF NEW GLARUS - VILLAGE BOARD PROCEEDINGS REGULAR MEETING

Village Hall Board Room

319 2nd Street New Glarus, WI

Zoom Meeting Link: <https://us02web.zoom.us/j/85249325718>

6/4/2024

7:00 P.M.

7:00 P.M. Regular Meeting	Page #
1. Call to Order – Please Silence All Cell Phones	
2. Approval of agenda	
3. Public appearances and citizen comments on items not listed on this agenda. [Items will not be debated or acted upon at this meeting but will be referred to the proper staff/committee if action is required.] – <i>Please keep comments to 3 minutes</i>	
4. Approval of Consent Agenda	
A. Approval of Minutes of 5.22.2024 Regular Meeting	
B. Approval of Claims	
C. Approval of Special Event Permit, Wilhelm Tell Festival & Art in the Park, Sunday, September 1, 2024; with a Temp. Class B Retailers License	
5. New Business	
A. Proclamation: Village Public Works & Utilities	
B. Public Hearing & Consideration/Discussion: Ordinance 24-04 To Amend Chapter 305 In Municipal Code Of The Village Of New Glarus, Wisconsin To Revise And Reorganize Permitted And Conditional Land Uses By Zoning District, Define And Redefine Land Uses And Related Terms And Conditions, And Make Other Related Adjustments	
C. Consideration/Discussion: Resolution 24-12 Compliance Maintenance Annual Report (CMAR) Report Year 2023	
D. Consideration/Discussion: Cemetery Committee	
E. Consideration/Discussion: Library Project Update	
6. Public Works and Safety	
7. Parks and Recreation	
8. Personnel and Finance	
A. Consideration/Discussion: Village Investment Policy	
9. President's Report	
A. Consideration/Discussion: Committee Appointments	
10. Adjournment	

Roger Truttman, President

AGENDA POSTED: N.G. Village Hall 5/31/2024
 N.G. Post Office 5/31/2024
 Bank of New Glarus 5/31/2024

Kelsey Jenson, Clerk

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510

Village Board Meeting Notes

June 4, 2024

Consent Agenda:

Approval of Minutes of 5/21/24 Regular Meeting: The minutes are included in the packet for consideration.

Approval of Claims: The claims lists are included in your packet and include: ACH for payroll expenses, retirement and credit card; wire for power bill; payroll vouchers 18135 to 18166 totaling \$40,431.01; and checks 43166 to 43215 totaling \$90,487.25.

Approval Special Event Permit, Wilhelm Tell Festival & Art in the Park, Sunday, September 1, 2024; with a Temp. Class B Retailers License: No major changes to this annual event. Staff recommend approval.

New Business:

Proclamation: Village Public Works & Utilities: A proclamation thanking Village Public Works and Utilities staff is included in the agenda packet.

Public Hearing & Consideration/Discussion: Ordinance 24-04 To Amend Chapter 305 In Municipal Code Of The Village Of New Glarus, Wisconsin To Revise And Reorganize Permitted And Conditional Land Uses By Zoning District, Define And Redefine Land Uses And Related Terms And Conditions, And Make Other Related Adjustments: This ordinance would revise the zoning code of the Village of New Glarus. There is a memo in the agenda packet that provides a high-level overview of these changes. The Plan Commission reviewed this ordinance and recommended approval at their meeting on May 15, 2024.

The biggest change and point of discussion in the draft ordinance has to do with short-term rentals (e.g. Airbnbs) which are defined as “Tourist Lodging” in the ordinance language. There are several new requirements that this ordinance proposes to regulate Tourist Lodging. In a previous draft, the ordinance created a 3% cap on Tourist Lodging units. However, after further research on recent legislation/court decisions, that language has been removed to avoid legal conflict. The Village Board could consider adding other language to the “Tourist Lodging” section to limit short-term rentals in New Glarus, such as the following language Town of Lodi is currently considering: “The applicant must own the residential dwelling for at least one year prior to application for a license, or the application must be accompanied by a signed and notarized affidavit stipulating that the property is the Property Owner’s primary residence.” The Board could consider other regulations, or remove regulations they do not deem appropriate.

Consideration/Discussion: Resolution 24-12 Compliance Maintenance Annual Report (CMAR) Report Year 2023: The resolution and 2023 CMAR report are included in the agenda packet. The Village was dinged on two items: Biosolids Quality and Management and Operator Certification. Staff have a plan to address both of those items, which is included in the resolution.

Consideration/Discussion: Cemetery Committee: A memo is included in the agenda packet for consideration.

Consideration/Discussion: Library Project Update: Village staff will provide an update to the Village Board on the library project and grant application.

Personnel and Finance:

Consideration/Discussion: Village Investment Policy: The draft policy is included in the agenda packet for consideration.

President's Report:

Consideration/Discussion: Committee Appointments: An updated list of committee appointments is included in the agenda packet for consideration.

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
5/22/2024

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order 7:00 p.m. and announced to silence all cell phones.

PRESENT: Michael Bell (@ 7:02 p.m.), Peggy Kruse, Larry Stuessy, Jesse Donahue, Gof Thomson, and Roger Truttman.

ALSO PRESENT: Matthew Kaufmann, Shannon Small (CLA), Jon Cameron (Ehlers), Amy Barnes (Town & Country), Bob Talarczyk, Jaime Craig, Amy Trumble (NGPL), Joe Cockroft (Public Works Director), Lauren Freeman (Village Administrator), Chief Jeff Sturdevant (Police Chief), Kelsey Jenson (Clerk-Treasurer).

APPROVAL OF AGENDA: Motion by Larry Stuessy, second by Jesse Donahue to approve the 5/22/2024 agenda. Motion carried (5-0).

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Trustee Thomson thanked the Public Works and Police Departments for their work doing storm clean-up.

CONSENT AGENDA: Motion by Larry Stuessy for approval of the consent agenda, second by Jesse Donahue. Motion carried (5-0).

APPROVAL OF MINUTES OF 5/7 Regular Meeting and 5/14 Special Meeting

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll expenses and April utilities; payroll vouchers 18106 to 18134 totaling \$38,298.03; and checks 43119 to 43165 totaling \$109,452.66.

APRIL 2024 BUILDING INSPECTION REPORT

APRIL 2024 POLICE REPORT

APRIL 2024 FINANCIALS

NEW BUSINESS

Proclamation: 2024 National Police Week: President Truttman read the Proclamation. The Board thanked Chief Sturdevant and his staff.

Consideration/Discussion: Application for Land Division by Certified Survey Map (CSM), 7760 & 7716 Valley View Rd: Motion by Jesse Donahue to approve the Application for Land Division by CSM, 7760 & 7716 Valley View Rd, including Joint ETZ Committee statement, second by Larry Stuessy. Motion carried (6-0).

Consideration/Discussion: Resolution 24-10 Authorizing the Issuance and Sale of a \$2,321,900 Water and Electric System Revenue Bond Anticipation Note, Series 2024A: Motion by Peggy Kruse to approve R24-10 Authorizing the Issuance and Sale of a \$2,321,900 Water and Electric System Revenue Bond Anticipation Note, Series 2024A, second by Jesse Donahue. Motion carried (5-0), Gof Thomson abstained.

Consideration/Discussion: Water Reservoir Tank Bids (Contract A): Motion by Larry Stuessy to approve DN Tanks bid of \$1,190,400, with addition of bid item B-5 architectural finish for \$137,600, contingent on USDA funding, second by Jesse Donahue. Motion carried (6-0).

Consideration/Discussion: Water Reservoir Connecting Main & Site Preparation Bids (Contract B): Motion by Jesse Donahue to approve Bjoin Limestone bid for \$532,462.50 contingent on USDA funding, second by Larry Stuessy. Motion carried (6-0).

Consideration/Discussion: Water Reservoir Construction Engineering Contract: Motion by Gof Thomson to approve engineering amendment to current contract, second by Larry Stuessy. Motion carried (6-0).

Consideration/Discussion: Flood Insurance Policy for Village Hall, Public Works Garage, and Well 3: Motion by Gof Thomson to approve the Flood Insurance Policy for Village Hall, Utility Garage, and Well 3, second by Jesse Donahue. Motion carried (6-0).

Consideration/Discussion: 2023 Financial Audit: Motion by Jesse Donahue to accept the 2023 Financial Audit, second by Gof Thomson. Motion carried (6-0).

Consideration/Discussion: Landfill & Waste Management Contracts: Motion by Jesse Donahue to approve Pellitteri contract extension that includes taking trash and recycling to Dane County Landfill, maintain the same pick-up schedule with Pellitteri, and become non-members of the Green County Landfill second by Peggy Kruse. Motion carried (5-0), Roger Truttman abstained.

Consideration/Discussion: 2025 Budget Timeline: No action taken.

Consideration/Discussion: Resolution 24-11 to Appoint Lifeguards, Water Safety Instructors, and Field Supervisor – 2024 Season: Motion by Peggy Kruse to approve R24-11, second by Larry Stuessy. Motion carried (6-0).

Consideration/Discussion: Village Board Appointment: Motion by Jesse Donahue to appoint Jaime Craig to the Village Board, second by Peggy Kruse. Motion carried (4-2).

PUBLIC WORKS AND SAFETY: None.

PARKS AND RECREATION: None.

PERSONNEL AND FINANCE: None.

PRESIDENT'S REPORT:

President Truttmann reminded the Board of the upcoming Board of Review meeting on Thursday, May 30.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 9:09 p.m.

– Kelsey Jenson,
Clerk-Treasurer

**For more details on agenda items, please visit newglarusvillage.com to view the meeting agenda packet.
A recording of the meeting is also available on the Village of New Glarus YouTube Channel.**

Report Criteria:

Report type: Summary

Check.Check Issue Date = 06/05/2024

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
06/24	06/05/2024	43166	6321	APPS-BODILLY, SUSAN	150.00
06/24	06/05/2024	43167	6121	AUTO VALUE NEW GLARUS	708.34
06/24	06/05/2024	43168	6316	AUTO-OWNERS INSURANCE	19,808.00
06/24	06/05/2024	43169	1155	BADGER SPORTING GOODS	1,165.00
06/24	06/05/2024	43170	6219	BAER INSURANCE SERVICES, INC.	33,977.50
06/24	06/05/2024	43171	4222	BEAR GRAPHICS INC	326.64
06/24	06/05/2024	43172	1275	BORDER STATES ELECTRIC SUP	657.88
06/24	06/05/2024	43173	6066	CDW GOVERNMENT	112.33
06/24	06/05/2024	43174	5842	CLASSY CLEANERS	1,235.00
06/24	06/05/2024	43175	1540	CRESCENT ELECTRIC SUPPLY	1,230.00
06/24	06/05/2024	43176	5502	CURRAN'S DRAIN CLEANING	325.00
06/24	06/05/2024	43177	1590	DELTA DENTAL	1,615.34
06/24	06/05/2024	43178	1605	DEMCO INC.	155.68
06/24	06/05/2024	43179	4728	ESTHER'S EUROPEAN IMPORTS	406.00
06/24	06/05/2024	43180	1760	FIRST SUPPLY GROUP	68.12
06/24	06/05/2024	43181	1900	GORDON FLESCH CO INC	77.94
06/24	06/05/2024	43182	1925	GREEN CTY HIGHWAY DEPT	855.05
06/24	06/05/2024	43183	1930	GREEN CTY WASTE MGMT	7,950.43
06/24	06/05/2024	43184	6324	HALEY STRATEGIC PARTNERS, LLC	84.87
06/24	06/05/2024	43185	6327	HOEPER, RILEY	10.00
06/24	06/05/2024	43186	6322	HOESLY TYSE	10.00
06/24	06/05/2024	43187	4906	J&R UNDERGROUND LLC	1,288.92
06/24	06/05/2024	43188	5166	KIMBALL MIDWEST	285.50
06/24	06/05/2024	43189	2320	L V LABORATORIES LLC	2,909.50
06/24	06/05/2024	43190	6320	LESTER PUBLIC LIBRARY	25.00
06/24	06/05/2024	43191	6265	LIMITLESS LAWN & LANDSCAPE LLC	405.00
06/24	06/05/2024	43192	5919	M&D TRUCK AND EQUIPMENT SALES	3,385.00
06/24	06/05/2024	43193	5526	MIDWEST METER INC	1,442.38
06/24	06/05/2024	43194	2500	MIDWEST POOL SUPPLY INC	334.41
06/24	06/05/2024	43195	2515	MIDWEST TAPE LLC	39.99
06/24	06/05/2024	43196	4245	MONROE HEATING & SHEET METAL	461.62
06/24	06/05/2024	43197	2590	MONROE TRUCK EQUIPMENT	1,521.24
06/24	06/05/2024	43198	6326	MORRISON, KAIA	10.00
06/24	06/05/2024	43199	4073	NEW GLARUS CONCRETE	332.38
06/24	06/05/2024	43200	6168	ODP BUSINESS SOLUTIONS LLC	60.03
06/24	06/05/2024	43201	6325	PARMAN, KATE	10.00
06/24	06/05/2024	43202	6319	PORTAGE COUNTY PL - PLO	9.00
06/24	06/05/2024	43203	3025	RESCO	150.81
06/24	06/05/2024	43204	6201	RHYME	211.92
06/24	06/05/2024	43205	3075	ROY'S MARKET INC	87.33
06/24	06/05/2024	43206	6318	SCHLUESCHE FIELDS S.C.	1,485.00
06/24	06/05/2024	43207	5935	STAGECOACH PLUMBING INC	2,553.04
06/24	06/05/2024	43208	5231	STOUGHTON PUBLIC LIBRARY	17.99
06/24	06/05/2024	43209	5095	STUART C IRBY CO	266.34
06/24	06/05/2024	43210	6279	SUPERIOR CHEMICAL, LLC	191.14
06/24	06/05/2024	43211	6127	SYMDON AUTO	520.65
06/24	06/05/2024	43212	3335	TDS TELECOM	83.29
06/24	06/05/2024	43213	3510	USA BLUEBOOK	735.65
06/24	06/05/2024	43214	6323	WHITE, CHLOE	10.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
06/24	06/05/2024	43215	6317	WI DATCP	725.00
Grand Totals:					<u>90,487.25</u>

Report Criteria:

Report type: Summary

Check.Check Issue Date = 06/05/2024

Report Criteria:

Check.Check Issue Date = 06/05/2024

<u>GL Invoice Acct</u>	<u>Amt</u>
Total 10:	53,451.32
Total 22:	8.99
Total 25:	2,362.44
Total 40:	5,151.91
Total 45:	825.66
Total 50:	20,736.50
Total 70:	7,950.43
 Grand Totals:	 90,487.25

VILLAGE OF NEW GLARUS-CLAIMS PRESENTED -

6/4/2024

CHECK #	PAYEE	DIST.	AMOUNT
ACH	941 Tax	PP# 11	13,023.07
ACH	WI Withholding	PP# 11	2,245.53
ACH	Great-West Retirement	deferred comp-pre tax, PP# 11	726.00
ACH	Great-West Retirement	deferred comp-post tax PP# 11	200.00
ACH	EBC	May dependent care/Flex	726.90
ACH	US Bank	May credit card	27,026.50
ACH	WRS Remittance	May Retirement	23,395.93
WIRE	WPPI	power bill	122,925.57
	Sub-total		190,269.50

Payroll - 5/31/2024

18135	Kelsey Jenson	Clerk	1,840.69
18136	Deanna Young	Deputy Clerk	1,486.32
18137	Lauren Freeman	Administrator	2,285.97
18138	Mark Binger	PD	817.41
18139	Christian Hammel	PD	167.30
18140	Chance Kaczmarek	PD	683.05
18141	Hunter Krohn	PD	2,614.76
18142	Brian Bennett	PD	1,884.81
18143	Jeff Sturdevant	PD	2,927.46
18144	Molly Hultine	PD	349.85
18145	Skyler Mullen	PD	1,806.07
18146	Ann Lahey	PD	614.19
18147	Joe Cockroft	PW	2,280.74
18148	Kenneth Wolfe	PW	1,533.58
18149	Aaron Funseth	Water Treatment Plant	1,795.69
18150	Owen Palmer	PW PT Parks LTE	494.02
18151	Matthew Halvorsen	PW	1,206.99
18152	Michael Colney	PW PT LTE	723.34
18153	Otto Kerl	PW LTE	536.25
18154	Jason Borth	Utility	2,137.25
18155	William Kosmeder	Utility	3,372.25
18156	Kevin Funseth	Utility	2,861.73
18157	Beth Heller	Utility	1,322.40
18158	Erica Loeffelholz	Library	1,104.64
18159	Peggy Hammerly	Library	125.50
18160	Brooke Mathews	Library	1,102.73
18161	Amy Trumble	Library	1,290.22
18162	Julie Hawkins	Library	457.83
18163	Amalia Morrison	Library	75.30
18164	Mia Sies	Library	58.57
18165	Megan Buol	Park Rec & Pool	269.27
18166	Mary Statz	Chalet	204.83
	Payroll Subtotal		40,431.01



Village of New Glarus

319 Second Street

PO Box 399

New Glarus WI 53574

(608)527-2510

www.newglarusvillage.com

[DRAFT] SPECIAL EVENT PERMIT # 24-SE-05
TEMPORARY "CLASS B" LICENSE # 24-T-5

ISSUED TO: New Glarus Vision Inc - Wilhelm Tell Festival

EVENT: Art in the Park

DATES/TIMES: Sunday, September 1, 2024

LOCATIONS/USES OF PUBLIC FACILITIES:

VILLAGE PARK: Event includes the exclusive use of Village Park, including shelter. **No dogs are allowed in Village Park and this should be disseminated to and followed by event participants.**

STREET CLOSURES/NO PARKING: 4th Avenue between Railroad Street and 2nd Street from 2:30 a.m. to 5:00 p.m. And Backward Angle Parking, south side of 3rd Avenue between 2nd Street and Railroad Street

ALCOHOLIC BEVERAGES/OPEN INTOXICANTS:

Alcoholic beverages will be sold/ served at the event, open intoxicant in plastic cups will be in Village Park and designated area from Railroad Street to 2nd Street, between 3rd Avenue and 4th Avenue from 9:00 a.m. to 4:00 p.m. **Signage will be posted noting: "NO ALCOHOL BEYOND THIS POINT"**.

TENTS: Small, individual tents will be used by approximately 40 artists in the park and shall be anchored by stakes.

DUMPSTERS: Existing trash containers located in Village Park are sufficient. Organizers will provide extra garbage bags.

RESTROOMS: Number of restrooms shall be in conformance to FEMA specifications for the number of event attendees. Two porta-potties will be placed along park sidewalk by Village Pool Bathhouse.

AMPLIFICATION: Sponsor shall be permitted use of loud speakers/amplification devices to be used at Village Park in the center of open parks space west of swimming pool for a single live band between the hours of 12 p.m. and 3 p.m. 10x10 tent in the center of the event/village park.

SPECIAL PROVISIONS FOR TEMPORARY CLASS "B" LICENSE:

1. The temporary alcohol license must be posted.
2. Permit holder has provided to the Village a schedule of licensed operators who will be serving alcohol in the tent. **NOTE: A licensed operator must be present at all times and all operator licenses must be posted in tent.**

EMERGENCY PLAN: Sponsor has completed and filed an Emergency Action Plan, which is made a part of this permit by reference.

INSURANCE: Required insurance is on file with the Village Clerk's Office.

PERMIT ISSUED: _____ BY: _____, Administrator



Village of New Glarus

319 Second Street

PO Box 399

New Glarus WI 53574

(608)527-2510

www.newglarusvillage.com

TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

For the sale of Fermented Malt Beverages and Wine at a

GATHERING OR PICNIC

NO. 24-T-5

\$ 10.00

WHEREAS, the local governing body of the VILLAGE OF NEW GLARUS County of GREEN Wisconsin, has, upon application duly made, granted and authorized the issuance of Retail Class "B" License to New Glarus Vision Inc. to sell Fermented Malt Beverages and "Class B" to sell wine as defined by law and pursuant to Section 125.26(6) and Section 125.51(10) of the Statutes of the State of Wisconsin, and local ordinances;

AND WHEREAS, the said applicant has paid to the treasurer the sum of \$10.00 for such Class "B" Retailer's Fermented Malt Beverage and "Class B" wine as provided by local ordinances, and has complied with all the requirements necessary for obtaining such licenses;

LICENSE IS HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages and wine at the following described premises: In Tent, Village Park located from Railroad Street to 2nd Street, between 3rd & 4th Avenue, New Glarus, WI 53574. **NOTE: The Temporary alcohol license must be posted at booth.**

FOR THE FOLLOWING PERIOD: September 1, 2024 from 9 am to 4 pm

(Corporate Seal)

Given under my hand and the corporate seal of the

VILLAGE OF NEW GLARUS

County of GREEN State of Wisconsin,

This 5th day of June, 2024

Clerk

LIST OF SERVERS FOR EVENT:

SHANNON JELLE

BROOKE SKIDMORE

HALEY SHUTTER

LAUEN SIEGENTHALER

CASEY UMHOEFER

VILLAGE OF NEW GLARUS



VILLAGE PUBLIC WORKS & UTILITIES PROCLAMATION

WHEREAS, public works and utilities professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of New Glarus; and

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works and utilities professionals, who are responsible for rebuilding, improving, and protecting our community's transportation, water supply, wastewater treatment, electricity distribution, public buildings, and other structures and facilities essential for our residents; and

WHEREAS, the recent severe storm that hit New Glarus and surrounding communities was a timely reminder of the great impact that our Village Public Works and Utilities staff have on our safety and quality of life.

NOW, therefore, on behalf of the New Glarus Board of Trustees, I hereby recognize and thank the Village's Public Works and Utilities staff who provide a great service to the Village of New Glarus.

Dated this 4th day of June, 2024.

Roger Truttman, President
Village President



To: Village of New Glarus Plan Commission
From: Mark Roffers, Village Planning Consultant
Date: April 10, 2024
Re: Zoning Ordinance Amendments Focused on Reorganizing Permitted and Conditional Uses

At present, the Village’s zoning ordinance lists various land uses as permitted-by-right uses, conditional uses (requiring a conditional use permit), or in some cases prohibited uses in separate listings under each of the Village’s standard zoning districts: R-1 Residence, R-2 Mobile Home Residence, A Agricultural, C-1 Commercial, C-2 Highway Commercial, I Industrial, and W Conservancy. The Commission or others can inspect the existing zoning ordinance from the Village’s [website](#).

Increasingly, we have found a disconnect between what land uses are actually occurring—and what land uses are desired—and what uses are actually listed in the zoning ordinance in the various districts. This disconnect is in part due to the fact that, like many other older zoning ordinances, the Village’s ordinance attempts to enumerate every type of particular land use. The most significant drawback of this approach is that certain land uses are invariably missed—particularly decades after the use lists were drawn up while what people can and want to do with land and businesses continues to change.

A secondary concern with the Village’s current ordinance is that some currently allowable land uses seem inappropriate in some districts (e.g., storage units currently allowed in R-1), while other districts seem too limiting (e.g., the only permitted-by-right use in the C-2 district is “professional offices”).

Finally, like many communities, the Village is interested in promoting more, and more affordable, resident housing. Some current rules like minimum lot sizes may be getting in the way. Occupancy of existing homes for “tourist lodging” also limits the housing supply for full-time residents.

The Village’s 2016 Comprehensive Plan acknowledged these challenges, and advised that the Village would “review allowable uses in different zoning districts, and consider realigning or adding districts to better match land use desires.” The proposed amendatory ordinance would implement this recommendation and remedy these challenges by:

- **Replacing the numerous current use lists in the several zoning districts with a single figure called “Allowable Uses in Zoning Districts.”** This different approach facilitates comparison across the zoning districts and better allows interested parties to answer the following questions: “My property is in the X zoning district; what land uses are possible there?” and “I want to do a Y land use; in what district(s) can I do that?” For example, the figure would allow a land use category called “Indoor Sales”—described more fully below—as a permitted use in the C-1 and C-2 district and as a conditional use in the I district.

- **Replacing the listing of very specific land uses—especially commercial and industrial uses—into broader land use categories.** This will allow the ordinance to encompass more potential uses particularly as we continue to move forward to the future. For example, the current ordinance listings of jewelry, optical materials, book, stationery, bakery, candy, ice cream, coffee, tea, bait, sporting goods, antique, etc., etc., etc. stores would be replaced by the single land use listing called “Indoor Sales.”
- **Including definitions for and examples of each listed land use.** This is designed to make the ordinance clearer and more flexible, and provide a paper trail of sorts back to the existing ordinance. For example, the proposed definition of the “Indoor Sales” land use is: “Land uses that conduct or display sales or rental merchandise or equipment and/or that conduct non-personal or non-professional services, within an enclosed building. Display of products outside of an enclosed building shall be considered an ‘Outdoor Display Incidental to Commercial’ accessory use, where meeting the definition of that term. Includes but is not limited to stores than sell or rent art products, jewelry, optical materials, book, stationery, bakery, candy, ice cream, coffee, tea, bait, sporting goods, antiques, collectibles, gifts, notions, clothing, hosiery, shoes, pharmaceutical products, food products (retail) including meats, fish, delis and general grocers, flowers and plants, hardware, automotive supplies, paint, household appliances, household furniture, plumbing, heating, and electrical supplies, music. Also includes department and general merchandise stores, photographic studios and supply shops, tailors, and laundromats. Does not include any other land use that is separately listed in this chapter, even if such use provides indoor sales.”
- **Establishing or refining performance standards for certain types of land uses that can present challenges without limits.** Such standards would be included within the definitions of such uses. For example, the proposed definition of the “Personal Storage Facility” (mini-warehouse) land use includes the following proposed standards: “Facility shall be limited to indoor storage of household items and similar durable goods. No live animals, perishable items, odor producing materials, flammable or explosive materials, toxic or noxious materials, or hazardous materials shall be stored on site. No storage unit may have any other function aside from storage, including but not limited to any retail, wholesale, workshop, hobby shop, manufacturing, residential, lodging, or service use.”
- **Promoting more resident housing.** Proposed approaches in the amendatory ordinance include reducing minimum residential lot sizes, allowing “Accessory Dwelling Units” (e.g., grandmother suites), facilitating “zero lot line” duplexes and townhouses, and establishing regulations on “Tourist Lodging” houses. These would include performance standards to help blend them into neighborhoods.

By zoning district, the most significant proposed changes from current practices are as follows:

- **R-1 Residence:** The Village would continue to allow a fairly permissive range of uses in its standard residential district compared to many other municipalities. Reflecting both common lot sizes in the older parts of the Village and a desire for new subdivisions with affordable lots, in

the proposal minimum lot area would be reduced from 8,712 to 6,600 square feet and minimum lot width from 66 to 60 feet. Further, minimum lot area for each additional housing unit would decrease from 4,350 to 3,300 square feet. So, while apartments would remain a conditional use in the R-1 district, maximum density could approach 13 units per acre. This remains quite low compared to other villages in the area.

- **R-2 Mobile Home Residence:** Only currently permitted land use is “mobile home parks.” Under the proposal, the use list would expand slightly to allow public uses like parks, public utilities, and personal storage facilities. The proposed ordinance includes other minor language and reference changes involving the R-2 district and mobile/manufactured homes.
- **A Agricultural District:** Allowable uses would be expanded to allow public recreation and institutional uses (school athletic complex site is zoned A) plus a mix of uses frequently found in more rural areas (e.g., beds and breakfasts, vehicle repair). The A district is mapped only in the Village at its undeveloped edges; extraterritorial zoning districts and use lists are not being affected by this proposed ordinance amendment.
- **C-1 Commercial:** Would replace the current very long and outdated commercial use lists with broader categories meant to encompass many uses, with most of these being permitted-by-right uses. Still, the proposed ordinance would separate out some potentially challenging uses as conditional uses (e.g., liquor, tobacco, CBD, or other store selling intoxicating beverages or materials). Proposal would also change housing from a permitted use to a conditional use, except for upper story apartments and similar in mixed use buildings.
- **C-2 Commercial:** Would move a number of currently-listed conditional uses to become permitted-by-right uses, including most “Personal or Professional Service” and “Indoor Sales” land uses. Would also enable mixed commercial/residential use buildings, multiple-family buildings, and institutional uses as conditional uses for the first time.
- **I Industrial:** Would discontinue the current practice of allowing most every permitted use in the C-1 district as a permitted use in the I district. This can lead to land use conflicts, more competition for a scarce resource in New Glarus (buildable industrial land), and cause the price of land to be bid beyond the potential for industrial uses. Some commercial use opportunities would remain, typically as conditional uses.
- **W Conservancy:** Currently allows only parks and trails. Would be expanded to also allow, by conditional use permit, institutional and public utility uses. The abbreviation for this district would be changed to the more logical “CON”.

The intent of the proposed ordinance amendments is not to change the legal status of any existing land uses. This being said, if any existing land uses that do not meet any new requirement, they would be grandfathered as legal nonconforming uses.

For the attached proposed ordinance amendments to be adopted, public hearings before the Plan Commission and then Village Board are required. Following its hearing, the Commission may make a recommendation to the Board and the Board can then approve, with or without further changes.

**VILLAGE OF NEW GLARUS
Ordinance 24-04**

AN ORDINANCE TO AMEND CHAPTER 305 IN THE MUNICIPAL CODE OF THE VILLAGE OF NEW GLARUS, WISCONSIN TO REVISE AND REORGANIZE PERMITTED AND CONDITONAL LAND USES BY ZONING DISTRICT, DEFINE AND REDEFINE LAND USES AND RELATED TERMS AND CONDITIONS, AND MAKE OTHER RELATED ADJUSTMENTS

THE VILLAGE BOARD of the VILLAGE OF NEW GLARUS, GREEN COUNTY, WISCONSIN, does hereby ordain as follows:

Section 1. The title of § 305-13 of the Municipal Code of the Village of New Glarus is hereby amended to read “Establishment of zoning districts, zoning map, and allowable land uses”, and § 305-13 D. is hereby created to read as follows:

D. Permitted, conditonal, and prohibited land uses by district.

- (1) Figure 305-3 lists permitted and conditional within each of the zoning districts described in subsection A, except for the “H”, “S”, and “PUD” districts. § 305-106 includes definitions and standards for many of the land uses listed in this figure.
- (2) Except as provided under § 305-9 D, any land use not listed in Figure 305-3 as a permitted or conditional land use in a zoning district shall be prohibited in such district. If such an unlisted land use was previously lawfully established and continued in the zoning district despite its prohibited status, such land use is a nonconforming use pursuant to Article V.

Figure 305-3: Allowable Uses in Zoning Districts

P = Permitted Use	C = Conditional Use		Empty Cell = Prohibited Use in District				
Land Use Category (#) Land Use Type	Zoning District						
	R-1 Residence	R-2 Mobile Home Residence	A Agricultural	C-1 Commercial	C-2 Highway Commercial	I Industrial	CON Conservancy
A. Residential Land Uses (as may be defined and regulated in § 305-106 and/or elsewhere in this chapter)							
(1) Single-family dwelling	P	C	P	C			
(2) Two-family dwelling	P			C			
(3) Multiple-family dwelling	C			C	C		
(4) Boarding house	C			C	C		
(5) Mixed use dwelling unit				P	C		
(6) Tourist lodging	P		P	P			

P = Permitted Use	C = Conditional Use		Empty Cell = Prohibited Use in District				
Land Use Category (#) Land Use Type	Zoning District						
	R-1 Residence	R-2 Mobile Home Residence	A Agricultural	C-1 Commercial	C-2 Highway Commercial	I Industrial	CON Conservancy
(7) Mobile home		P					
B. Institutional and Recreational Land Uses (as may be defined and/or regulated in §305-106 or elsewhere in chapter)							
(1) Community living arrangement (1-8 persons)	P			C			
(2) Community living arrangement (9-15 persons)	C			C			
(3) Community living arrangement (16+ persons)	C			C			
(4) Indoor Institutional	C		C	P	C	C	C
(5) Outdoor Institutional			C		C		C
(6) Campground or recreational vehicle park, per §305-38			C				C
(7) Outdoor public recreation	P	P	P	P	P	P	P
(8) Public service or utility	C	C	C	C	P	P	C
C. Commercial Land Uses (as may be defined and regulated in §305-106 and/or elsewhere in this chapter)							
(1) Office	C			P	P	P	
(2) Personal or professional service				P	P	C	
(3) Indoor sales				P	P	C	
(4) Liquor, tobacco, CBD, or other store selling intoxicating beverages or materials, not including any pharmacy				C	C		
(5) Convenient cash, payday loan, installment loan, cash for gold, pawn shop, or similar business				C	C		
(6) Outdoor display				C	C	C	
(7) In-vehicle sales or service				C	C	C	
(8) Dining and indoor commercial entertainment				P	P	C	

P = Permitted Use	C = Conditional Use	Empty Cell = Prohibited Use in District					
Land Use Category (#) Land Use Type	Zoning District						
	R-1 Residence	R-2 Mobile Home Residence	A Agricultural	C-1 Commercial	C-2 Highway Commercial	I Industrial	CON Conservancy
(9) Outdoor commercial entertainment				C	C	C	
(10) Bed and breakfast, per §305-15 E	C		C	C			
(11) Hotel or motel				P	P		
(12) Artisan studio or workshop	C		C	P	P	C	
(13) Day care center	C			P	P	C	
(14) Indoor repair and maintenance			C	C	P	P	
(15) Outdoor and vehicle repair and maintenance			C		C	C	
(16) Adult-oriented establishment, per Chapter 88						C	
(17) Telecommunications facility, per §305-38.2	C	C	C	C	C	P	C
(18) Personal storage facility		C			C	P	
D. Transportation, Industrial, and Agricultural Uses (may be defined and regulated in §305-106 or elsewhere in chapter)							
(1) Off-site parking	C		C	C	C	C	C
(2) Airport or heliport			C			C	
(3) General industry						P	
(4) Motor freight terminal						C	
(5) Clothing cleaning, bleaching, pressing, and/or dyeing establishment				C	C	P	
(6) Microbeverage production facility				C	C	P	
(7) Warehousing, wholesaling, and/or distribution					C	P	
(8) Wind or solar energy conversion system			C			C	C
(9) Waste disposal, composting operation, recycling center			C			C	

P = Permitted Use	C = Conditional Use		Empty Cell = Prohibited Use in District				
Land Use Category (#) Land Use Type	Zoning District						
	R-1 Residence	R-2 Mobile Home Residence	A Agricultural	C-1 Commercial	C-2 Highway Commercial	I Industrial	CON Conservancy
(10) Mineral extraction operation, per §305-38.1; asphalt batch or concrete production plant			C			C	
(11) General farming or winery			P				
(12) Roadside stand or seasonal sales of farm and forestry products			P		P		
(13) Commercial animal services & boarding			P			C	
E. Accessory Uses (as may be defined and regulated in §305-106 and/or elsewhere in this chapter)							
(1) Accessory Residential Structure	P	P	P	P			
(2) Accessory Non-Residential Structure			P	P	P	P	P
(3) Family day care home	P						
(4) Intermediate day care home	C						
(5) Home occupation	P			P		P	
(6) Accessory dwelling unit	P			P			
(7) Outdoor alcohol area				C	C	C	
(8) Outdoor assembly	C	C	C	P	P	P	P
(9) Light industrial activity incidental to commercial use				P	P	P	
(10) Outdoor display incidental to commercial use				C	C		
(11) Retail sales incidental to industrial use						P	
(12) Outdoor storage of non-farm equipment			C	C	C	P	

Section 2. The abbreviation for the “Conservancy” zoning district shall be amended from “W Conservancy” to “CON Conservancy” in § 305-13 A, Figure 305-2, on the zoning map, and any other location in the Municipal Code in which it appears.

Section 3. Subsections B of §§ 305-15, 306-16, 305-17, 305-18, 305-19, 305-20, and 305-21 of the Municipal Code of the Village of New Glarus are hereby repealed and recreated to read as follows:

B. Permitted uses. Pursuant to § 305-13 D and Figure 305-3.

Section 4. Subsections C of §§ 305-15, 305-17, 305-18, 305-19, and 305-20 of the Municipal Code of the Village of New Glarus are hereby repealed and recreated to read as follows:

B. Conditional uses. Pursuant to § 305-13 D and Figure 305-3.

Section 5. § 305-15 D (5) of the Municipal Code of the Village of New Glarus is hereby amended to read as follows:

(5) Lot area and width per dwelling unit. Every building hereafter erected or structurally altered for occupancy by one family shall provide a lot area of not less than 8,7126,600 square feet per dwelling unit and lot width of not less than 6660 feet in width; buildings hereafter erected or structurally altered for occupancy by more than one family shall provide a lot area of not less than 4,350 3,300 square feet per each additional dwelling unit; and no such lot shall be less than 6680 feet in width. See definition of “Zero Lot Line Structure” in § 305-106 for potential dimensional standard adjustments.

Section 6. §§ 305-15 E and F of the Municipal Code of the Village of New Glarus [related to bed and breakfast establishments and home occupations] are hereby repealed.

Section 7. Subsections C of §§ 305-16 and 305-21 of the Municipal Code of the Village of New Glarus are hereby created to read as follows:

C. Conditional uses. Pursuant to § 305-13 D and Figure 305-3.

Section 8. Subsections D of §§ 305-18, 305-19, and 305-20 of the Municipal Code of the Village of New Glarus [prohibited uses] are hereby repealed, with subsections E and F in these sections where present relettered as subsections D and E respectively.

Section 9. § 305-37 of the Municipal Code of the Village of New Glarus is hereby repealed and recreated to read as follows:

§ 305-37 Standards for specific conditional uses.

The following sections within Article IV have requirements for particular conditional uses. Other sections of this Chapter, including but not limited to § 305-06, may have other requirements for other conditional uses.

Section 10. The table within § 305-45 of the Municipal Code of the Village of New Glarus is hereby amended to list the following additional uses and minimum parking required, after the current “Rooming and boarding houses” listing:

Use	Minimum Parking Required
Accessory dwelling unit, tourist lodging	1 additional space above the number required for the principal use

Section 11. § 305-63 D of the Municipal Code of the Village of New Glarus is hereby amended to read as follows:

- D. Use restrictions, residential district. Accessory ~~uses or~~ structures in residential districts shall not involve the conduct of any business, trade, or industry ~~except for home occupations as defined herein~~ and shall not be occupied as a dwelling unit, except as an “Accessory Dwelling Unit” meeting all requirements of this chapter. ~~Accessory buildings shall not be used for residential purposes.~~

Section 12. § 305-68 B of the Municipal Code of the Village of New Glarus is hereby amended to read as follows:

- B. It is the intent of this article to recognize mobile homes constructed prior to October 1, 1974, as distinct and different from units designated as mobile homes within the definitions of this article and to prohibit units not meeting the requirements for mobile homes as defined herein. Units constructed prior to 1974 are prohibited. ~~Mobile homes meeting the requirements of the One and Two-Family Building Dwelling Code shall not be permitted in an R-2 Mobile Home District except as a conditional use. Permits may be obtained only after approval by the Plan Commission.~~

Section 13. The definition of “RESIDENTIAL MOBILE HOME” in § 305-69 of the Municipal Code of the Village of New Glarus is hereby repealed.

Section 14. § 305-74 A of the Municipal Code of the Village of New Glarus is hereby amended to read as follows:

- A. Chapter SPS 326, Manufactured Home Communities, COMM 95, Wis. Adm. Code, as now existing or hereafter amended, is hereby made a part of this chapter and incorporated herein by reference as if fully set forth, except that such regulations shall not be deemed to modify any requirement of this chapter or any other applicable law or ordinance of the state or Village.

Section 15. Within § 305-306 of the Municipal Code of the Village of New Glarus, the following terms are hereby created or amended to read as follows:

ACCESSORY DWELLING UNIT

A residential dwelling unit located on the same lot as a principal single-family dwelling use, either as part of the same building as the single-family dwelling or in a detached building. Commonly referred to as an accessory apartment or granny flat.

An interior physical connection between the accessory dwelling unit and single-family dwelling is not required. Where an “Accessory Dwelling Unit” comprises all or part of a detached building, it shall be attached to a finished permanent foundation such as a poured concrete slab or basement, meet all UDC requirements, not exceed 900 square feet in floor area, not have greater than two bedrooms, and not be sold separately from the single-family residence.

ACCESSORY NONRESIDENTIAL STRUCTURE

Any detached garage, storage building, mechanical building, utility shed, or other building which serves the principal nonresidential use or building in the same lot, with such a principal nonresidential use including an approved commercial business or industry. Also includes an accessory structure serving a caretaker’s residence or a wind and solar energy system primarily for on-site use. Does not include fences, public utility fixtures and their appurtenances, driveways, gardens, garden accessories, fountains, outdoor wood furnaces, satellite dishes, flagpoles, walkways, at-grade patios, or uses described under the “Accessory Farm and Forestry Structure” land use category. Attached garages, other attached buildings, and decks shall be considered part of the principal building not an accessory nonresidential structure

AGENT

The person designated by the owner as the person in charge of a “Bed and Breakfast Establishment” or a “Tourist Lodging” use, and whose identity shall be filed in writing with the Zoning Administrator upon issuance of the associated license or permit and updated five days prior to a designated agent taking charge.

ARTISAN STUDIO OR WORKSHOP

A land use involving a building or portion thereof used for the preparation, display, and sale of individually crafted artwork, jewelry, furniture, sculpture, pottery, leathercraft, hand-woven articles, and related items, as either a principal use or accessory use, used by no more than five artists or artisans.

BED AND BREAKFAST ESTABLISHMENT

Any place of lodging that provides four or fewer rooms for rent to tourists or transients for more than 10 nights in a twelve-month period, was originally built and occupied as a single-family residence or prior to use as a place of lodging was converted to use and occupied as a single-family residence, is the owner’s personal residence, is occupied by the owner at and during the time of rental, in which the only meal served to guests (if any) is breakfast, and is subject to the following additional requirements:

- A. Must be licensed by the State, registered or licensed by the Village (upon payment of a fee established by the Village Board), and have a designated agent. Owner shall provide a copy of such State license and a sales tax number to the Zoning Administrator at time of initial receipt, and thereafter as may be requested.

- B. Shall be subject to and comply with Chapter ATCP 73, Wis. Adm. Code, relating to bed and breakfast establishments and § 97, Wis. Stats., related to food, lodging, and recreation.
- C. Shall provide a register and require all guests to register their true names and addresses before assigned quarters. The register shall be kept intact and available for inspection by the Zoning Administrator for a period of not less than one year.
- D. No guest shall be permitted to occupy space in a bed and breakfast establishment for a longer period than 14 consecutive days during any 30 day period.
- E. Each such establishment shall provide off-street parking space per § 305-45 G.
- F. Exterior signage shall be limited to a total of eight square feet and may be lighted in such manner and nature as not to alter the nature of the surrounding neighborhood. Bed and breakfast establishments shall otherwise not be subject to the requirements of this Chapter with respect to signs.
- G. Renting the bed and breakfast establishment or its land or facilities for a special gathering (i.e., wedding reception, parties, etc.) shall be prohibited.
- H. The Village shall have the right of inspection for the purpose of determining compliance with the license or ordinance requirements between 9 a.m. and 5 p.m. or upon reasonable notice outside of those hours.
- I. A bed and breakfast establishment license shall be automatically void upon the sale or transfer of the property ownership or any fractional ownership interest in the property, until the new owner obtains a new or altered license.
- J. Any exception to the requirements herein shall only be allowed upon approval by the Village Board after a recommendation from the Plan Commission, and shall not violate any state requirement.

BOARDING HOUSE

Any dwelling, or that part of any dwelling containing one or more rooming units, in which space is let by the owner or operator to 3 to 12 persons who are not husband or wife, son or daughter, mother or father, or sister or brother of the owner or operator, and who or not tourists or transients as defined herein.

BREW PUB

A business use or component that is accessory to a restaurant or tavern use, produces less than 10,000 barrels of beer per year, is permitted under § 125.295, Wis. Stats., and where beer is primarily produced for on-site consumption.

COMMERCIAL ANIMAL SERVICES AND BOARDING

A land use that provides for the care, treatment, and/or boarding of 6 or more animals, except for small animal veterinary clinics. Examples include commercial kennels, commercial stables, veterinarian hospitals and clinics serving animals larger

than domestic dogs and/or requiring outdoor kennels, and commercial game and fur farms. Exercise yards, fields, training areas, and trails associated with such land uses are accessory to such land uses and do not require separate consideration.

COMMUNITY LIVING ARRANGEMENT

A land use that includes community living arrangements for adults as defined in § 46.03(22), Wis. Stats.; community living arrangements for children, as defined in § 48.743(1), Wis. Stats.; foster homes, as defined in § 48.02(6), Wis. Stats.; and adult family homes, as defined in § 50.01 (1) (a) or (b), Wis. Stats. Provided not in violation of federal or state housing or anti-discrimination laws, shall be subject to all spacing and capacity requirements in applicable Wisconsin Statutes. Do not include group day care centers, convalescent homes, nursing homes, hospitals, prisons, or jails.

DAY CARE CENTER

A land use in which qualified persons provide child care services for nine or more children. Examples of such land uses include child care centers, preschools, and nursery schools. Such land uses may be operated in conjunction with another principal land use on the same premises, such as a church, primary school, business, civic organization, or multi-family residential complex. Prior to establishment or expansion, each day care center shall be subject to site plan approval under § 305-94 and shall provide for safe drop off and pick up. Distinguished from “Intermediate Day Care Home (nine to 15 children),” because day care centers are principal uses of a property not accessory to a principal residential use.

DINING AND INDOOR COMMERCIAL ENTERTAINMENT

Land uses that provide dining, drinking, and/or entertainment services within an enclosed building, except as provided below. Such land uses include restaurants; refreshment stands; caterers; cafes; coffee shops; taverns; brewpubs; wine bars; theaters; health or fitness centers; commercial gymnasiums; commercial indoor swimming pools; bowling alleys; arcades; roller rinks; indoor shooting, archery, and axe ranges; and pool halls and billiard rooms. Any outdoor alcohol service area associated with such use shall be classified as an accessory “Outdoor Alcohol Area” land use. Does not include any “Sexually-Oriented Use.”

DWELLING, MULTIPLE-FAMILY

A building designed, arranged, used for, and occupied exclusively by three or more families living in the same number of attached dwelling units. The building must be attached to a finished, permanent foundation, such as a poured concrete slab or basement. Units may be attached side-by-side, or with units above the others, or some combination. Also commonly referred to as an apartment building, townhouse, or rowhouse. May be a “Zero Lot Line Structure” as defined and regulated herein.

DWELLING, SINGLE-FAMILY

A dwelling unit designed for and occupied by not more than one family and having no roof, wall, or floor in common with any other dwelling unit or non-residential principal building. Minimum habitable area shall be 720 square feet. The building

must be attached to a finished, permanent foundation, such as a poured concrete slab or basement. This land use category includes a “Manufactured Home” as described in this section, but only if said manufactured home meets the above regulations applicable to all single-family dwellings.

DWELLING, TWO-FAMILY

A building designed, arranged, used for, and occupied exclusively by two families living in two attached dwelling units, with each unit having a private individual access to the outdoors, no shared internal access, and not meeting the definition of an “Accessory Dwelling Unit.” Minimum habitable area shall be 720 square feet per unit. The building must be attached to a finished, permanent foundation, such as a poured concrete slab or basement. Units may be attached side-by-side or with one unit above the other. Also commonly referred to as a duplex, twin home, or two-flat. May be a “Zero Lot Line Structure” as defined and regulated herein.

GENERAL INDUSTRY

A group of land uses including manufacturing, trade, and contracting facilities that are not separately listed land uses in this chapter. Includes lumberyards; mill work shops; builder’s or contractor’s shops; machine shops; manufacture and bottling of beverages; manufacture, compounding, processing, packaging or treatment of such products as bakery goods and candy (but not retail bakery or confectionary), cosmetics, pharmaceuticals, toiletries, food products, and articles or merchandise from the following previously prepared material: canvas, cellophane, cloth, fiber, glass, leather, paper, plastics, precious or semiprecious metals or stone, rubber, textiles, and wood; manufacture or assembly of electrical appliances, instruments, and devices, phonographs, radio and television sets, electric and neon signs, refrigerators, and stoves. Excludes abattoirs except for slaughter of poultry; acid manufacture; cement, lime, gypsum or plaster of Paris manufacture; distillation of bones; explosives manufacture or storage; fat rendering; fertilizer or artillery manufacture; garbage, rubbish, offal, or dead animal reduction or dumping; fuel production, refining, and reclamation; glue manufacture; junkyards and salvage yards; smelting of tin, copper, zinc or iron ores; stockyards; and similar uses as determined by the Zoning Administrator.

HOME OCCUPATION

An accessory economic activity that provides household income, where the principal use of the lot is the residence of at least one person conducting the economic activity, and the home occupation is clearly secondary and incidental to the principal residential use. Does not include a state licensed “Family Child Care Home” or “Intermediate Day Care Home”, which are listed separately in this section. Each “Home Occupation” use shall be subject to the following additional requirements:

- A. A home occupation shall be undertaken only by members of the household residing on the premises, plus not more than one person not residing on the premises.

- B.** The home occupation shall be conducted only within the dwelling and/or an attached garage, except by conditional use permit.
- C.** The area used to conduct the home occupation shall not exceed 25% of the first floor area of the dwelling, even if the home occupation is not actually conducted or only partially conducted on the dwelling's first floor.
- D.** There shall be no exterior alterations to the dwelling that change the character thereof as a dwelling. Signage shall be limited to that allowed of any other dwelling in a residential zoning district per Article VII.
- E.** No home occupation shall keep any stock-in-trade or include on-site sales or lease of any commodity, except for those made on the premises; samples; and Tupperware, Shaklee, Amway, Avon, and similar products as determined by the Zoning Administrator.
- F.** No activity, materials, goods, or equipment incidental to the home occupation shall be externally visible, except for one licensed car, van, or light duty truck used both for the home occupation and for a resident's personal use.
- G.** The home occupation must not create environmental, safety or health hazards such as smoke, odor, glare, noise, dust, vibrations, fire hazards, small electrical interference, electrical emissions, any other nuisance not normally associated with the average residential use in the district, or other fire or safety hazards that are noticeably out of character with those produced by normal residential occupancy.
- H.** No on-site production typical of an industrial use or vehicle repair or body work is permitted.
- I.** No home occupation, combined with the principal residential use of the property, shall generate more than 15 vehicle trips per day.
- J.** Notwithstanding the above requirements, garage sales as a type of home occupation are allowed, provided that not more than two are held on a single premises per year and that each such sale shall not exceed four days in duration.
- K.** Any exception to the requirements herein shall only be allowed upon approval by the Village Board after a recommendation from the Plan Commission, and shall not violate any state requirement.

INDOOR INSTITUTIONAL

A group of land uses that includes all indoor public and not for profit recreational facilities (such as gyms, swimming pools, libraries, museums, and community centers); dance, art, martial arts, and other forms of training studios; schools, colleges and universities; churches, private clubs or lodges, funeral homes and mortuaries, tourist information and hospitality centers, convention centers not attached to hotels, auditoriums, hospitals, medical and dental clinics (but not veterinary), facilities that provide services and care to the elderly or handicapped,

which may include nursing homes, convalescent homes, assisted living units and apartments not classified as community living arrangements under § 62.23, Wis. Stats., incarceration facilities, philanthropic and eleemosynary institutions, and similar land uses.

INDOOR SALES

Land uses that conduct or display sales or rental merchandise or equipment and/or that conduct non-personal or non-professional services, within an enclosed building. Display of products outside of an enclosed building shall be considered an “Outdoor Display Incidental to Commercial” accessory use, where meeting the definition of that term. Includes but is not limited to stores that sell or rent art products, jewelry, optical materials, books, stationery, bakery, candy, ice cream, coffee, tea, bait, sporting goods, antiques, collectibles, gifts, notions, clothing, hosiery, shoes, pharmaceutical products, food products (retail) including meats, fish, delis and general grocers, flowers and plants, hardware, automotive supplies, paint, household appliances, household furniture, plumbing, heating, and electrical supplies, music. Also includes department and general merchandise stores, photographic studios and supply shops, tailors, and laundromats. Does not include any other land use that is separately listed in this chapter, even if such use provides indoor sales.

INDOOR REPAIR AND MAINTENANCE

Includes all land uses, except as separately listed, that perform repair and maintenance services for consumer products and contain all operations (except loading) entirely within an enclosed building, including electronics, mechanical, and small engine repair service businesses. All other vehicle repair and maintenance uses shall instead be regulated as “Outdoor and Vehicle Repair and Maintenance” uses.

IN-VEHICLE SALES OR SERVICE

Land uses that perform sales and/or services to persons in vehicles, or to vehicles which may or may not be occupied at the time of such activity. Examples include drive-in, drive-up, and drive-through facilities in conjunction with another principal use (such as a restaurant or bank), fueling stations, car washes (including full- and self-serve), and outdoor drive-in theaters. All fueling pumps and storage tanks shall be located at least 20 feet from any street or highway right-of-way. Excludes “Outdoor and Vehicle Repair” land uses, which are separately listed and regulated.

LIGHT INDUSTRIAL ACTIVITY INCIDENTAL TO COMMERCIAL USE

An accessory land use involving the assembly of products sold on site for a permitted principal use, such as products that may be produced by a carpenter, small metal worker, or other craftsman, where there is no noise, odor, or vibration at any property line or common wall or floor/ceiling. Floor area devoted to light industrial use must not exceed 25 percent of the total floor area of the business, and assembly area must be physically separated from other activity areas that are available for public access.

MICROBEVERAGE PRODUCTION FACILITY

A type of beer, wine, spirits, or coffee production facility, often including a tasting or tap room and on-site purchase of beer and related products, with no more than the

following amounts of product per year: microbrewery, 15,000 barrels or equivalent; microdistillery, 10,000 gallons or equivalent; microwinery, 15,000 gallons or equivalent; microroastery, 15,000 pounds or equivalent. In the event such a use exceeds the associated volume threshold, either at time of commencement or via growth, it shall instead be considered a “General Industrial” land use. Brewpubs are regulated separately as an “Dining and Indoor Commercial Entertainment” use.

MIXED USE DWELLING UNIT

A dwelling unit located within the same building that has another principal use allowed in the associated zoning district, with such dwelling unit generally located above the ground floor or if on the ground floor no closer than 24 feet from the front or street side of a building.

MOBILE HOME

A transportable factory-built structure as is defined in § 101.91(10), Wis. Stats., designed for long-term occupancy by one family, and built prior to June 15, 1976, the effective date of the Federal Manufactured Housing Construction and Safety Standards Act.

MOTOR FREIGHT TERMINAL

Lands and buildings representing (a) either end of one or more truck carrier line(s) principally serving several or many businesses, (b) a farm or forestry commodity trucking operation, which is a type of freight service devoted primarily to movement of locally produced agricultural or forestry products principally serving one or more farms or lumber operations, or (c) short-term indoor storage and possible repackaging and reshipment of the materials and products of a single user. Such uses typically have frequent and heavy trucking operations, large yards, extensive docks, indoor and outdoor storage, large buildings, freight stations, and/or on-site truck maintenance, repair, and/or weighing facilities.

OFF-SITE PARKING

Any area used for the temporary parking of vehicles that are fully registered, licensed, and operative but not located on the premises where the principal use such parking serves is located. Includes off-site vehicle storage garages and public parking lots. Shall be set back at least 3 feet from any residential lot line, include curbing or fencing to prevent passage from parking to adjacent residential lots, include connection to the public storm sewer system or graded to meet applicable stormwater management requirements and direct drainage away from residential lots, and be covered with concrete or asphalt within 12 months of commencement of usage.

OUTDOOR ALCOHOL AREA

A typically accessory land use those that involves the commercial service and/or consumption of alcohol outside of the principal building, often associated with an approved restaurant or tavern use including outdoor dining areas that allow the consumption of alcohol.

OUTDOOR AND VEHICLE REPAIR AND MAINTENANCE

Includes all land uses, except as separately listed in this chapter, that perform maintenance services (including repair) and have all, or any portion (beyond simply loading) of their operations located outside of an enclosed building. Also includes all businesses that repair or maintain motor vehicles designed for road use and brought in from off-site, not including exclusively indoor small engine repair. Except within the Industrial zoning district, does not include establishments for rebuilding, retreading, recapping, vulcanizing, or manufacturing tires, or establishments for painting vehicles. Regardless of zoning district, no motor vehicle wrecking is permitted, all motor vehicle repair work shall be done within completely enclosed buildings, and outdoor storage of vehicle parts and abandoned, unlicensed, and inoperable vehicles is prohibited, except that each inoperable vehicle being serviced may be kept outdoors for a period not exceeding 30 days.

OUTDOOR COMMERCIAL ENTERTAINMENT

Land that provide entertainment services partially or wholly outside of an enclosed building. Such activities often have the potential to be associated with nuisances related to noise, lighting, dust, trash, and late operating hours. Examples include outdoor commercial swimming pools, driving ranges, miniature golf facilities, amusement parks, drive-in theaters, go-cart tracks, racetracks, and shooting ranges.

OUTDOOR DISPLAY

Land uses, except as otherwise listed separately in this chapter, that conduct sales or display sales or rental merchandise or equipment outside of an enclosed building. Examples include outdoor car and truck sales, outdoor vehicle rental, manufactured home sales, monument sales, sales of recreational vehicles, campers, boats, and trailers, motorcycle sales, motorized bicycle sales, go-kart sales, snowmobile sales, aircraft sales, motorboat sales, and outdoor sales yards associated with a retail use that exceed limits associated with an “Outdoor Display Incidental to Indoor Sales Use.” Does not include the sale any more than one motor vehicle, recreational vehicle, boat, or trailer than is not owned or titled under the name of the property or business owner.

OUTDOOR DISPLAY INCIDENTAL TO INDOOR SALES USE

Any “Outdoor Display” land use, as defined above, that does not exceed 20 percent of the total sales area of the principal building on the site, or 20 percent of the floor area of the principal use(s) with which it is associated, whichever is less.

OUTDOOR STORAGE OF NON-FARM EQUIPMENT

Generally an accessory land use that includes the storage of non-farm items or equipment not fully enclosed within a building, excluding active loading and parking. Examples include contractors’ outdoor storage yards, equipment yards, lumber yards, coal yards, outdoor salt storage, landscaping materials yards, construction materials yards, and shipping materials yards. Inoperable items, equipment, or vehicles are not considered an outdoor storage land use, but instead may be classified as a junkyard or salvage yard. Unless otherwise approved by the Plan Commission, outdoor storage shall not be permitted in the minimum required front yard and each outdoor storage area shall be completely enclosed by any permitted combination of buildings,

structures, walls, and/or fencing. Such walls or fencing shall be designed to completely screen all stored materials from view from parcels not zoned Industrial at an elevation of 5 feet above grade.

PERSONAL OR PROFESSIONAL SERVICES

An indoor land use whose primary function is the provision of one or more professional or personal services directly to an individual on a walk-in or on-appointment basis. Examples include banks, insurance or financial services, brokerages, realty offices, barber shops, beauty shops, radio broadcast studios, and small animal veterinary clinics. Veterinary clinics catering to animals larger than domestic dogs and/or requiring outdoor kennels shall be regulated as a “Commercial Animal Service and Boarding” land use. Does not include personal or professional service uses that are accessory to a principal residential use of a property, which are instead regulated as home occupations if meeting applicable requirements of this chapter. Also does not include convenient cash, payday loan, installment loan, cash for gold, pawn shop, or similar businesses, which are separately listed and regulated.

PERSONAL STORAGE FACILITY

Includes indoor storage of items entirely within partitioned buildings with individual access to each partitioned area. Such storage areas may be available on either a condominium or rental basis. Also known as “mini-warehouses.” Facility shall be limited to indoor storage of household items and similar durable goods. No live animals, perishable items, odor producing materials, flammable or explosive materials, toxic or noxious materials, or hazardous materials shall be stored on site. No storage unit may have any other function aside from storage, including but not limited to any retail, wholesale, workshop, hobby shop, manufacturing, residential, lodging, or service use.

PUBLIC SERVICE OR UTILITY

Includes all municipal, county, state and federal facilities (except those listed separately in this chapter); protective service facilities such as police and fire departments and rescue operations; public and/or private utility substations; municipal water towers, reservoirs, and well sites; utility and public service related distribution facilities; cemeteries; and similar land uses. Does not include facilities that generate power primarily for off-site distribution and use, except where conducted as an accessory use to another permitted public service or utility use.

RETAIL SALES INCIDENTAL TO INDUSTRIAL USE

An accessory land use involving retail sales activity that is incidental to a principal land use on the same site, where such principal use is within the “Transportation, Industrial, and Agricultural Uses” category in Figure 305-3 and the total area devoted to sales activity does not exceed 25 percent of the total floor area of the buildings on the site. Does not include any “Outdoor Alcohol Area” use, which is separately listed and regulated.

SEASONAL SALES OF FARM AND FORESTRY PRODUCTS

Includes outdoor display and sales of farm and forestry products on a seasonal basis

(less than 180 days in a calendar year). Examples include, but are not limited to, fruit and vegetable stands, maple syrup sales, pumpkin stands or patches, Christmas tree lots, firewood sales, wreath sales, honey sales, and flower sales, but not including sales of non-farm or general forestry products like lumber. Display/sales areas shall not obstruct pedestrian or vehicular circulation, including vehicular sight distances, and if in an agricultural zoning district used solely for the display or sale of farm or forestry products produced on the premises upon which such roadside stand is located. May include a temporary structure of not more than 300 square feet of ground area, not permanently affixed to the ground, and readily removable in its entirety. There shall not be more than one such use on any one premises.

TOURIST LODGING

A use of a dwelling where sleeping accommodations are offered for pay to tourists or transients for fewer than 30 consecutive days per tourist or transient, and subject to the following requirements:

- A.** Must be licensed by the State, licensed by the Village (upon payment of a fee established by the Village Board), and have a designated agent. Owner or agent shall provide a copy of such State license and a sales tax number to the Zoning Administrator at time of initial receipt, and thereafter as may be requested.
- B.** The permitted number of occupants of any “Tourist Lodging” use may not exceed twice the number of lawful bedrooms as verified by the Building Inspector, and no daytime gatherings with more than four additional persons are permitted in association with the “Tourist Lodging” use. Renting or use of the dwelling for a special gathering (i.e., wedding reception, parties, etc.) shall be prohibited.
- C.** No shed, tent, vehicle (including any camper or other recreational vehicle), or garage shall be used for living or sleeping purposes, except for any portion of a garage legally established as an “Accessory Dwelling Unit” under this Chapter.
- D.** No vehicle parking shall be permitted beyond a hard surfaced area that was designed and intended for vehicle parking.
- E.** The appearance of the dwelling shall not be altered or operated in a manner that would cause the premises to differ in appearance from a typical dwelling.
- F.** The availability of the “Tourist Lodging” use shall not be advertised by on-site signage, except that, at all times the dwelling is used for “Tourist Lodging” a sign no larger than 2 square feet shall be placed outside near the primary entrance door with a 24-hour contact number in case of a complaint or emergency, and the registration issued by the Village shall be conspicuously displayed indoors.
- G.** § 224-9 of the Code shall apply with respect to noise.
- H.** The Village shall have the right of inspection for the purpose of determining compliance with the license or ordinance requirements between 9 a.m. and 5 p.m. or upon reasonable notice outside of those hours.

- I. A “Tourist Lodging” license shall be automatically void upon the sale or transfer of the property ownership or any fractional ownership interest in the property, until the new owner obtains a new or altered license.
- J. Any exception to the requirements herein shall only be allowed upon approval by the Village Board after a recommendation from the Plan Commission, and shall not violate any state requirement.
- K. Any person, partnership, corporation, or other legal entity that operates a “Tourist Lodging” use without a Village license, or in violation of its license or this chapter, shall be subject to a forfeiture of up to \$500, plus any applicable surcharges, assessments, and costs for each violation. Each night a dwelling is operated as a “Tourist Lodging” use without a Village license, or in violation of its license or this chapter, shall constitute a separate violation and forfeiture.

Commercial lodgings consisting of a place where sleeping accommodations are offered for pay to transients, in 5 or more rooms, and all related rooms, buildings and areas, shall instead be regulated as “Hotel or Motel” use. Lodgings consisting of a room in a residence operated by the primary resident shall instead be regulated as a “Bed and Breakfast”. Also does not include any “Boarding House,” which is described and regulated separately.

TOURIST OR TRANSIENT

A person who travels to a location away from his or her permanent address for a short period of time for vacation, pleasure, recreation, culture, business, or temporary employment.

WAREHOUSING, WHOLESALING, AND/OR DISTRIBUTION

Land uses primarily oriented to the receiving, holding, and shipping of packaged materials for a single business or a single group of businesses. With the exception of loading and parking facilities, such land uses are contained entirely within an enclosed building. Includes conventional warehouse facilities, long-term indoor storage facilities, and joint warehouse and storage facilities, but does not include any “Motor Freight Terminal” or “Personal Storage Facility” use.

WIND OR SOLAR ENERGY CONVERSION SYSTEM

An apparatus or system for converting the energy available in the wind or sun to electrical energy for the primary purpose of resale or off-site use, where subject to local regulation under Wisconsin law. Requirements of Article VIII may also apply.

ZERO LOT LINE STRUCTURE

A building that is built over a lot line, where walls separating occupancy units follow lot lines, such as a zero-lot-line duplex or townhouse or series of zero lot line commercial occupancies in a single commercial building, and which shall meet the following requirements:

- A. Any division of land associated with the construction or development of a zero lot line structure shall comply with applicable land division regulations.
- B. The building shall meet the front, side, and rear setbacks required for the applicable zoning district in which it is located, except that the yard with the shared wall shall have no minimum principal building setback.
- C. The minimum width of each lot associated with a zero lot line structure shall be the normal minimum lot width in the zoning district divided by the number of separate occupancy units in the structure.
- D. The building permit applicant shall provide a signed agreement or covenant specifying maintenance standards for the common wall, exterior surfaces of the building to maintain a neat and harmonious appearance over time, and any other common features; restrictions against construction of detached single-family residences on any of the affected lots in the event either or all sides of the zero lot line structure is destroyed; and a provision that it may not be terminated, amended, or otherwise altered without the approval of the Village Board. Each such agreement or covenant shall be subject to Village Attorney approval, and then recorded by the developer against all affected properties and continually maintained by the property owners.

Section 16. Within § 305-306 of the Municipal Code of the Village of New Glarus, the following terms and their definitions are hereby repealed: AUTOMOBILE LAUNDRY; GROUP LODGING HOUSE; HOME PROFESSIONAL OFFICE; HOTEL, APARTMENT; LODGING HOUSE; LODGING ROOM; OFFICE FOR A PROFESSIONAL PERSON; PLANNED RESIDENTIAL DEVELOPMENT; RESERVOIR PARKING SPACE; ROADSIDE STAND; ROW HOUSE; SINGLE-FAMILY DWELLING.

Section 17. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. If an application of this Ordinance to a particular structure, land, or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land, or water not specifically included in said judgment. If any requirement or limitation attached to an authorization given under this Ordinance is found invalid, it shall be presumed that the authorization would not have been granted without the requirement or limitation and, therefore, said authorization shall also be invalid. Any other ordinances whose terms are in conflict with the provisions of this Ordinance are hereby repealed as to those terms that conflict.

This Ordinance shall take effect the day after passage and publication as provided by law.

PRESENTED: ___/___/2024
 ADOPTED: ___/___/2024
 PUBLISHED: ___/___/2024

 Roger Truttmann, Village President

VILLAGE OF NEW GLARUS
RESOLUTION R24-12
CMAR REPORT YEAR 2023
COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR) RESOLUTION

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its wastewater treatment facility under Wisconsin Administrative Code NR 208; and

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR); and

WHEREAS, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades (of "C" or less) and/or an overall grade point average (<3.00).

BE IT THEREFORE RESOLVED by the Village Board of the Village of New Glarus that the following recommendations or actions will be taken to address or correct problems/deficiencies of the wastewater treatment system as identified in the Compliance Maintenance Annual Report (CMAR):

- (1) Village staff will work with land application company to better track biosolid land application use and rates.
- (2) Wastewater Operator Aaron Funseth will be working towards completing his advanced license.

DATE: 6/4/2024
ADOPTED: 6/4/2024

Roger Truttmann, President

Kelsey A. Jenson, Clerk

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:
5/24/2024 **2023**

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.5080	x	228	x	8.34	=	964
February	0.5002	x	182	x	8.34	=	760
March	0.5592	x	178	x	8.34	=	829
April	0.5227	x	184	x	8.34	=	801
May	0.4541	x	191	x	8.34	=	723
June	0.4028	x	241	x	8.34	=	808
July	0.3829	x	203	x	8.34	=	647
August	0.3717	x	174	x	8.34	=	541
September	0.3738	x	173	x	8.34	=	539
October	0.4069	x	166	x	8.34	=	565
November	0.4054	x	228	x	8.34	=	770
December	0.4145	x	234	x	8.34	=	810

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.609	x	90	=	0.5481
		x	100	=	.609
Design BOD, lbs/day	1723	x	90	=	1550.7
		x	100	=	1723

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	1	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		1	0	0	0
Points		2	0	0	0
Total Number of Points					2

2

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:
5/24/2024 2023

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?
● Yes Enter last calibration date (MM/DD/YYYY)

2023-02-10

○ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

● Yes

○ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

○ Yes

● No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

○ Yes

○ Yes

○ Yes

● No

● No

● No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

○ Yes gallons

● No

Holding Tanks

○ Yes gallons

● No

Grease Traps

○ Yes gallons

● No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

○ Yes

● No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:
5/24/2024 **2023**

<p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
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Total Points Generated	2
Score (100 - Total Points Generated)	98
Section Grade	A

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:
5/24/2024 **2023**

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	26	23.4	3	1	0	0
February	26	23.4	3	1	0	0
March	26	23.4	3	1	0	0
April	26	23.4	2	1	0	0
May	17	15.3	1	1	0	0
June	17	15.3	0	1	0	0
July	17	15.3	1	1	0	0
August	17	15.3	1	1	0	0
September	17	15.3	1	1	0	0
October	17	15.3	1	1	0	0
November	26	23.4	1	1	0	0
December	26	23.4	1	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

2023-02-10

No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

none

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

No

0

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:
5/24/2024 **2023**

<p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:
5/24/2024 **2023**

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	17	15.3	4	1	0	0
February	17	15.3	4	1	0	0
March	17	15.3	4	1	0	0
April	17	15.3	4	1	0	0
May	26	23.4	3	1	0	0
June	26	23.4	5	1	0	0
July	26	23.4	5	1	0	0
August	26	23.4	5	1	0	0
September	26	23.4	5	1	0	0
October	26	23.4	5	1	0	0
November	17	15.3	4	1	0	0
December	17	15.3	4	1	0	0

0

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:	7	3	
Exceedances	0	0	
Points	0	0	
Total Number of Points		0	

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:
5/24/2024 **2023**

Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	8.3	9.3	.985	0	1.523	2.753	.32	0	0
February	8.6	9.3	.206	0	0	.427	.113	.283	0
March	11	9.3	.314	0	.25	.073	0	.737	0
April	12	9.3	.15	0	.6	0	0	0	0
May	9.3	9.3	.023	0	.117	0	0	0	0
June	9.3	9.3	.022	0	.037	0	0	.05	0
July	13	9.3	0	0	0	0	0	0	0
August	9.3	9.3	.036	0	.17	0	0	0	0
September	9.3	9.3	0	0	0	0	0	0	0
October	6.7	9.3	.006	0	0	0	.03	0	0
November	9.4	9.3	.042	0	0	0	0	.087	0
December	8.6	9.3	0	0	0	0	0	0	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:
5/24/2024 **2023**

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1.4	0.498	1	0
February	1.4	0.748	1	0
March	1.4	0.718	1	0
April	1.4	1.340	1	0
May	1.4	0.948	1	0
June	1.4	0.643	1	0
July	1.4	0.763	1	0
August	1.4	1.063	1	0
September	1.4	0.903	1	0
October	1.4	0.429	1	0
November	1.4	0.953	1	0
December	1.4	0.167	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:
5/24/2024 **2023**

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

426.3 acres

2.1.2 How many acres did you use?

22.8 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

- Yes (30 points)
- No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

- Yes
- No (10 points)
- N/A

30

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75								0						0	0
Cadmium		39	85								.44						0	0
Copper		1500	4300								810						0	0
Lead		300	840								5						0	0
Mercury		17	57								0						0	0
Molybdenum	60		75								3.9				0			0
Nickel	336		420								16				0			0
Selenium	80		100								0				0			0
Zinc		2800	7500								160						0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)

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<ul style="list-style-type: none"> ○ 1-2 (10 Points) ○ > 2 (15 Points) <p>3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)</p> <ul style="list-style-type: none"> ○ Yes ○ No (10 points) ● N/A - Did not exceed limits or no HQ limit applies (0 points) ○ N/A - Did not land apply biosolids until limit was met (0 points) <p>3.1.3 Number of times any of the metals exceeded the ceiling limits = 0</p> <p>Exceedence Points</p> <ul style="list-style-type: none"> ● 0 (0 Points) ○ 1 (10 Points) ○ > 1 (15 Points) <p>3.1.4 Were biosolids land applied which exceeded the ceiling limit?</p> <ul style="list-style-type: none"> ○ Yes (20 Points) ● No (0 Points) <p>3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?</p> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
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<p>4. Pathogen Control (per outfall):</p> <p>4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 40%;">Outfall Number:</td> <td style="text-align: center;">002</td> </tr> <tr> <td>Biosolids Class:</td> <td style="text-align: center;">B</td> </tr> <tr> <td>Bacteria Type and Limit:</td> <td style="text-align: center;">Fecal Coliform</td> </tr> <tr> <td>Sample Dates:</td> <td>01/01/2023 - 12/31/2023</td> </tr> <tr> <td>Density:</td> <td>122,204</td> </tr> <tr> <td>Sample Concentration Amount:</td> <td>CFU/G TS</td> </tr> <tr> <td>Requirement Met:</td> <td>Yes</td> </tr> <tr> <td>Land Applied:</td> <td>Yes</td> </tr> <tr> <td>Process:</td> <td>Aerobic Digestion</td> </tr> <tr> <td>Process Description:</td> <td>Geometric mean of 7 fecal samples Samples taken from a mixed storage tank.</td> </tr> </table> <p>4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.</p> <p>4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?</p> <ul style="list-style-type: none"> ○ Yes (40 Points) ● No <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	Outfall Number:	002	Biosolids Class:	B	Bacteria Type and Limit:	Fecal Coliform	Sample Dates:	01/01/2023 - 12/31/2023	Density:	122,204	Sample Concentration Amount:	CFU/G TS	Requirement Met:	Yes	Land Applied:	Yes	Process:	Aerobic Digestion	Process Description:	Geometric mean of 7 fecal samples Samples taken from a mixed storage tank.	0
Outfall Number:	002																				
Biosolids Class:	B																				
Bacteria Type and Limit:	Fecal Coliform																				
Sample Dates:	01/01/2023 - 12/31/2023																				
Density:	122,204																				
Sample Concentration Amount:	CFU/G TS																				
Requirement Met:	Yes																				
Land Applied:	Yes																				
Process:	Aerobic Digestion																				
Process Description:	Geometric mean of 7 fecal samples Samples taken from a mixed storage tank.																				

<p>5. Vector Attraction Reduction (per outfall):</p> <p>5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.</p>	
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Outfall Number:	002	0
Method Date:	12/31/2023	
Option Used To Satisfy Requirement:	Injection when land apply	
Requirement Met:	Yes	
Land Applied:	Yes	
Limit (if applicable):		
Results (if applicable):		
<p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> >= 180 days (0 Points)</p> <p><input type="radio"/> 150 - 179 days (10 Points)</p> <p><input type="radio"/> 120 - 149 days (20 Points)</p> <p><input type="radio"/> 90 - 119 days (30 Points)</p> <p><input type="radio"/> < 90 days (40 Points)</p> <p><input type="radio"/> N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; padding: 5px;"> <p>We accidently over applied 30lbs/per acre of nitrogen on roughly 2 acres, that had carry over from 1.5 years before application. The land owner was made aware of the over application. Better communication between my self and the applicators will take place in the future.</p> </div>		

Total Points Generated	30
Score (100 - Total Points Generated)	70
Section Grade	D

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Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none">● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/>○ No (40 points) <input type="checkbox"/><input type="checkbox"/> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none">● Yes○ No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none">● Yes<ul style="list-style-type: none">● Paper file system○ Computer system○ Both paper and computer system○ No (10 points)	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none">● Yes○ No	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none">○ Excellent○ Very good● Good○ Fair○ Poor <p>Describe your rating:</p>	

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The plant is in year 16 after the last upgrade. Equipment is starting to show its age. We are implementing preventive maintenance programs through various vendors to help meditate future costs.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

<p>1. Operator-In-Charge</p> <p>1.1 Did you have a designated operator-in-charge during the report year?</p> <ul style="list-style-type: none"> ● Yes (0 points) ○ No (20 points) <p>Name: <input style="width: 300px;" type="text" value="AARON J FUNSETH"/></p> <p>Certification No: <input style="width: 150px;" type="text" value="37760"/></p>	0																																																																																							
<p>2. Certification Requirements</p> <p>2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">Sub Class</th> <th rowspan="2">SubClass Description</th> <th>WWTP</th> <th colspan="2">OIC</th> </tr> <tr> <th>Advanced</th> <th>OIT</th> <th>Basic</th> <th>Advanced</th> </tr> </thead> <tbody> <tr><td>A1</td><td>Suspended Growth Processes</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>A2</td><td>Attached Growth Processes</td><td></td><td></td><td></td><td></td></tr> <tr><td>A3</td><td>Recirculating Media Filters</td><td></td><td></td><td></td><td></td></tr> <tr><td>A4</td><td>Ponds, Lagoons and Natural</td><td></td><td></td><td></td><td></td></tr> <tr><td>A5</td><td>Anaerobic Treatment Of Liquid</td><td></td><td></td><td></td><td></td></tr> <tr><td>B</td><td>Solids Separation</td><td>X</td><td></td><td>X</td><td></td></tr> <tr><td>C</td><td>Biological Solids/Sludges</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>P</td><td>Total Phosphorus</td><td>X</td><td></td><td>X</td><td></td></tr> <tr><td>N</td><td>Total Nitrogen</td><td></td><td></td><td></td><td></td></tr> <tr><td>D</td><td>Disinfection</td><td>X</td><td></td><td>X</td><td></td></tr> <tr><td>L</td><td>Laboratory</td><td></td><td></td><td></td><td></td></tr> <tr><td>U</td><td>Unique Treatment Systems</td><td></td><td></td><td></td><td></td></tr> <tr><td>SS</td><td>Sanitary Sewage Collection</td><td>X</td><td>NA</td><td>X</td><td>NA</td></tr> </tbody> </table> <p>2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)</p> <ul style="list-style-type: none"> ○ Yes (0 points) ● No (20 points) <p>2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?</p> <ul style="list-style-type: none"> ○ Yes ○ No ● N/A – Wastewater treatment facility does not have a registered or certified laboratory <p>2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?</p> <ul style="list-style-type: none"> ● Yes ○ No ○ N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system 	Sub Class	SubClass Description	WWTP	OIC		Advanced	OIT	Basic	Advanced	A1	Suspended Growth Processes	X				A2	Attached Growth Processes					A3	Recirculating Media Filters					A4	Ponds, Lagoons and Natural					A5	Anaerobic Treatment Of Liquid					B	Solids Separation	X		X		C	Biological Solids/Sludges	X				P	Total Phosphorus	X		X		N	Total Nitrogen					D	Disinfection	X		X		L	Laboratory					U	Unique Treatment Systems					SS	Sanitary Sewage Collection	X	NA	X	NA	20
Sub Class			SubClass Description	WWTP	OIC																																																																																			
	Advanced	OIT		Basic	Advanced																																																																																			
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D	Disinfection	X		X																																																																																				
L	Laboratory																																																																																							
U	Unique Treatment Systems																																																																																							
SS	Sanitary Sewage Collection	X	NA	X	NA																																																																																			
<p>3. Succession Planning</p> <p>3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?</p> <p><input type="checkbox"/> One or more additional certified operators on staff</p>																																																																																								

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<input type="checkbox"/> An arrangement with another certified operator <input type="checkbox"/> An arrangement with another community with a certified operator <input checked="" type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year <input checked="" type="checkbox"/> A consultant to serve as your certified operator <input type="checkbox"/> None of the above (20 points) If "None of the above" is selected, please explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
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<p>4. Continuing Education Credits</p> <p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p> <p>OIT and Basic Certification:</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> Averaging 6 or more CECs per year. <input type="radio"/> Averaging less than 6 CECs per year. <p>Advanced Certification:</p> <ul style="list-style-type: none"> <input type="radio"/> Averaging 8 or more CECs per year. <input type="radio"/> Averaging less than 8 CECs per year. 	
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Total Points Generated	20
Score (100 - Total Points Generated)	80
Section Grade	C

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Financial Management

1. Provider of Financial Information Name: <input type="text" value="Beth Heller"/> Telephone: <input type="text" value="6085272913"/> (XXX) XXX-XXXX E-Mail Address (optional): <input type="text" value="ngutilites@newglarusvillage.com"/>		
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ No (40 points) If No, please explain: <input type="text"/> 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: <input type="text" value="2023"/> ● 0-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/> ○ N/A (private facility) 2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)		0
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: <input type="text" value="2023"/> ● 1-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/> ○ N/A If N/A, please explain: <input type="text"/>		
3.2 Equipment Replacement Fund Activity		
3.2.1 Ending Balance Reported on Last Year's CMAR	\$ <input type="text" value="936,220.82"/>	
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$ <input type="text" value="0.00"/>	
3.2.3 Adjusted January 1st Beginning Balance	\$ <input type="text" value="936,220.82"/>	
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$ <input type="text" value="83,779.02"/>	
	+	

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 9,644.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,010,355.84

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

New influent sampler, New auger for our waste compactor. Replaced seals and rubber gaskets in one clarifier. New bearings in a RAS motor. New belt for our gravity thickener. Signed a 3 year PM plan for our influent pumps, secondary influent pumps, and all mixers on our property. One new dissolved oxygen probe. New dissolved oxygen hand held YSI.

0

3.3 What amount should be in your Replacement Fund?

\$ 971,891.00

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Capital improvement to address phosphorus limits	\$5,000,000	2024

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	47,232	1,019
February	42,624	1,072
March	45,888	820
April	42,048	706
May	50,304	405
June	45,696	154
July	44,544	19
August	48,576	78
September	40,128	64
October	41,280	110
November	40,512	346
December	42,624	998
Total	531,456	5,791
Average	44,288	483

6.1.2 Comments:

We found that two of our heaters in buildings had bad thermostats, hence the higher gas usage. We also had the sewer plant under construction for the whole year for our phosphorus removal upgrade, so there is a higher usage for electricity

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

No

Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	47,232	15.75	2,999	29.88	1,581	1,019
February	42,624	14.01	3,042	21.28	2,003	1,072
March	45,888	17.34	2,646	25.70	1,786	820
April	42,048	15.68	2,682	24.03	1,750	706
May	50,304	14.08	3,573	22.41	2,245	405
June	45,696	12.08	3,783	24.24	1,885	154
July	44,544	11.87	3,753	20.06	2,221	19
August	48,576	11.52	4,217	16.77	2,897	78
September	40,128	11.21	3,580	16.17	2,482	64
October	41,280	12.61	3,274	17.52	2,356	110
November	40,512	12.16	3,332	23.10	1,754	346
December	42,624	12.85	3,317	25.11	1,697	998
Total	531,456	161.16		266.27		5,791
Average	44,288	13.43	3,350	22.19	2,055	483

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System

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- UV Disinfection
- Variable Speed Drives
- Other:

7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

Solar panels on the roof.

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

- Flared Off
- Building Heat
- Process Heat
- Generate Electricity
- Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

By Whom:

Describe and Comment:

Part of the facility

Year:

By Whom:

Describe and Comment:

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Better cleaning of our sanitary sewer system, also try to televise more feet of main, and inspect more manholes.

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Utility Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2011-05-26

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance
- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map

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A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
 A description of routine operation and maintenance activities (see question 2 below)
 Capacity assessment program
 Basement back assessment and correction
 Regular O&M training
 Design and Performance Provisions [NR 210.23 (4) (e)]
 What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
 State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
 Construction, Inspection, and Testing
 Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]
 Does your emergency response capability include:
 Responsible personnel communication procedures
 Response order, timing and clean-up
 Public notification protocols
 Training
 Emergency operation protocols and implementation procedures
 Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]
 Special Studies Last Year (check only those that apply):
 Infiltration/Inflow (I/I) Analysis
 Sewer System Evaluation Survey (SSES)
 Sewer Evaluation and Capacity Management Plan (SECAP)
 Lift Station Evaluation Report
 Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="7.1"/>	% of system/year
Root removal	<input type="text" value="0"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="1"/>	% of system/year
Manhole inspections	<input type="text" value="1"/>	% of system/year
Lift station O&M	<input type="text" value="0"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="1"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="1"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:
5/24/2024 **2023**

Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

Total actual amount of precipitation last year in inches
 Annual average precipitation (for your location)
 Miles of sanitary sewer
 Number of lift stations
 Number of lift station failures
 Number of sewer pipe failures
 Number of basement backup occurrences
 Number of complaints
 Average daily flow in MGD (if available)
 Peak monthly flow in MGD (if available)
 Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

Lift station failures (failures/year)
 Sewer pipe failures (pipe failures/sewer mile/yr)
 Sanitary sewer overflows (number/sewer mile/yr)
 Basement backups (number/sewer mile)
 Complaints (number/sewer mile)
 Peaking factor ratio (Peak Monthly:Annual Daily Avg)
 Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
 No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:

5/24/2024

2023

<ul style="list-style-type: none">● No <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:
<div style="border: 1px solid black; padding: 2px;">none</div>
5.4 What is being done to address infiltration/inflow in your collection system?
<div style="border: 1px solid black; padding: 2px;">We will continue to monitor, clean, and inspect our collection system.</div>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:
5/24/2024 **2023**

Grading Summary

WPDES No: 0020061

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	D	1	5	5
Staffing/PM	A	4	1	4
OpCert	C	2	1	2
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	131
GRADE POINT AVERAGE (GPA) = 3.54				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

New Glarus Wastewater Treatment Facility

Last Updated: Reporting For:
5/24/2024 2023

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Village of New Glarus Village Board

Date of Resolution or
Action Taken:

2024-06-04

Resolution Number:

R24-12

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = D

We will work with our land application company to better track our application of future land use and application rates.

Staffing: Grade = A

Operator Certification: Grade = C

Our operator as of April 2024 received his advance licensing for three of the five required license. He is currently studying and working on the last two. He wanted to make sure he had enough points with hands on experience before he applied for his advance license.

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.54

VILLAGE OF NEW GLARUS



ADMINISTRATION DEPARTMENT

MEMORANDUM

To: Village Board
From: Lauren Freeman, Village Administrator
Date: June 4, 2024
Re: Cemetery Committee

Background:

Back in fall 2022, the Swiss Church congregation voted to begin the process of transferring ownership of their cemetery to the Village of New Glarus through an abandonment process. Wisconsin state law includes provisions that provides cemetery owners the ability to force transference of cemeteries when they are no longer able to sustain the persistent losses from cemetery management. That process requires a 5-year period of abandonment.

In spring of 2023, the Swiss Church stopped maintaining the cemetery to begin the abandonment process. During this time, the Village and Church received many phone calls and emails from residents who were upset that the cemetery was not being maintained. The Village and Church came to a resolution at the time agreeing that the Village would not use the Church's maintenance of the cemetery against their abandonment claim. Soon after, the Church began maintaining the cemetery once again.

Since then, Village staff have requested information from the Church to aid in the transference process including financial and operational information. One important piece to the cemetery transference will be ensuring that all the cemetery records are digitized for easy access and administration, and whoever takes over the administration is provided proper training on these records.

Discussion:

Given the amount of information and planning that needs to take place for the cemetery transference, staff recommend creating a committee to work through these details and provide a recommendation to the Village Board.

Proposed Cemetery Committee Makeup:

- 2 Village Board Members – Gof Thomson & Larry Steussy
- 1 Town Board Member or Town Resident
- 1 Village Resident
- 1 Swiss Church Representative
- 1 Staff Representative – Village Administrator (no voting rights)

Cemetery Committee Purpose:

- Review financial and operational information provided by the Swiss Church
- Explore options/models for cemetery ownership and operation
- Develop proposed action plan for cemetery transference as a recommendation to the Village Board

Village of New Glarus Policy

Title: Investment Policy	
Policy Source: Administration	Village Board Approval Date:
Application: Administration & Village Board	Revision Dates:
Indexed as: Investment, Liquidity, Reserve, Finance	Total Pages: 3

1. Purpose

This policy applies to all funds under the authority of the Village of New Glarus, Wisconsin (the “Village”) not immediately needed to meet operating expenses of the Village. These funds shall, where permissible, be pooled together for convenience of administration and to achieve best rate of return. The following fund types are covered by this investment policy: general, debt service, public library, wastewater utility, storm water utility, electric & water utility, capital projects. This policy will include any new funds created, unless specifically exempted.

2. Objectives

- a. **Safety** – Safety of principal is the foremost objective of this investment policy. Investments of the portfolio shall be undertaken in a manner that ensures the preservation of capital in the overall portfolio.
- b. **Liquidity** – The investment portfolio should remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. The Village defines liquidity as working cash on hand, investments that offer same-day liquidity such as the State of Wisconsin Local Government Investment Pool (LGIP), and investments maturing under 90 days. Before making an investment with General Fund or Utility dollars, the Village should determine if there is sufficient liquidity, which is defined as six (6) months of operating expenditures.
- c. **Yield** – Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

3. Standards of Care

- a. **Prudence** – “Notwithstanding any other provisions of law, a treasurer who deposits public moneys in any public depository, in compliance with Wis. Stat. 34.05, is thereby relieved of liability for any loss of public moneys which results from failure of any public depository to repay to the public depositor the full amount of its deposits thus causing a loss as defined in s. 34.01 (2).” (Section 34.06 of the Wisconsin Statutes)
- b. **Pooling of Cash** – Except where otherwise provided by the Village Board, the Village Clerk-Treasurer is authorized to pool the cash of the funds identified in this policy to maximize investment earnings where it is advantageous and prudent to do so. Investment income will be allocated to the various funds based on the pro rata portion of each fund. Interest earned on General Fund investments shall be transferred to the General Fund Surplus account, unless otherwise designated by the Village Board.
- c. **Permissible Investments** – The Village Board authorizes under the terms of the Delegation of Authority section of this policy to invest funds from both the New Glarus Village and New Glarus Utilities in certificates of deposit at banking establishments within Green County with laddered maturities to sustain rates of return over longer periods of time.

4. Delegation of Authority – Management and administrative responsibility for the investment program of the Village is entrusted to the Village Clerk-Treasurer and Village Administrator under the direction of the Village Board. Village Clerk-Treasurer and/or Administrator will seek prior approval from the Village Board before completing any investment transactions. Individuals authorized to engage in investment transactions on behalf of the Village are listed in *Appendix A*.

5. Internal Controls

The Village Clerk-Treasurer, Village Administrator, and Auditor shall establish a system of internal controls designed to prevent losses of Village funds arising from fraud, employee error, or imprudent actions by employees.

- a. **Ethics and Conflicts of Interest** – Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program.
- b. **Transactions** – Investment signatories shall include the Clerk/Treasurer, Deputy Clerk/Treasurer, Village Board President, and a Finance/Personnel Committee Member.
- c. Internal controls shall address:
 - Confirmation of transactions for investments and wire transfers
 - Interest earnings will be recorded in the Village’s accounting records based on generally accepted government accounting principles
 - An annual summary of all investments will be prepared by the Village Treasurer for review by the Village Board. This summary shall be independently verified as part of the annual external audit.

6. Adoption and Approval

By resolution, the Investment Policy shall be formally approved and adopted by the Village Board and reviewed as needed but at least once every year.

7. List of Attachments

The following documents, as applicable, are attached to this policy:

- a. List of authorized personnel
- b. List of authorized public depositories, financial institutions, and brokers/dealers
- c. List of applicable Wisconsin statutes

Appendix A

List of authorized personnel:

Lauren Freeman, Village Administrator

Kelsey Jensen, Village Clerk-Treasurer

Appendix B

List of authorized public depositories, financial institutions, and broker/dealers:

Lake Ridge Bank

Public Depositories in Green County

State of Wisconsin Local Government Investment Pool (LGIP)

Appendix C

Applicable Wisconsin statutes:

- Wis. Stat. 34.05 Designation of Public Depositories
- Wis. Stat. 34.06 Liability of Treasurers
- Wis. Stat. 66.0603 Investments
- Wis. Stat. 67.11 Debt Service Fund

DRAFT

**VILLAGE OF NEW GLARUS
2024 COMMITTEE APPOINTMENTS**

Presented to Village Board

6/4/2024

FINANCE/PERSONNEL	ADDRESS				PRIMARY #	SECONDARY #	EMAIL		
Roger Truttmann, Chair	PO Box 213	New Glarus	WI	53574	212-6785	212-6785	rtruttmann@newglarusvillage.com		
Peggy Kruse	219 Durst Rd	New Glarus	WI	53574	527-2769	444-9346	pkruise@newglarusvillage.com		
Gof Thomson	1100 2nd St	New Glarus	WI	53574	214-5642	N/A	thomson@newglarusvillage.com		
PUBLIC WORKS/SAFETY									
Peggy Kruse, Chair	219 Durst Rd	New Glarus	WI	53574	527-2769	444-9346	pkruise@newglarusvillage.com		
Gof Thomson	1100 2nd St	New Glarus	WI	53574	214-5642	N/A	thomson@newglarusvillage.com		
Michael Bell	1018 Tower Circle	New Glarus	WI	53574	214-4224	N/A	mbell@newglarusvillage.com		
PARKS & RECREATION									
Jaime Craig, Chair	606 2nd St	New Glarus	WI	53574	636-3445	N/A	jcraig@newglarusvillage.com		
Larry Stuessy	318 2nd Ave	New Glarus	WI	53574	527-4155	N/A	lstuessy@newglarusvillage.com		
Jesse Donahue	212 7th Ave	New Glarus	WI	53575	438-2232	N/A	donahue@newglarusvillage.com		
ADA COMPLIANCE									
Roger Truttmann (Chair)	PO Box 213	New Glarus	WI	53574	212-6785	indef.	rtruttmann@newglarusvillage.com		
Laura Eicher, New Glarus School	PO Box 37	New Glarus	WI	53574	527-2810	apt. 5/11	laura.eicher@ngsd.k12.wi.us		
Matt Streiff, NG Home Adm.	600 2nd Avenue	New Glarus	WI	53574	626-2421	apt. 5/23	mattstreiff@nghome.org		
Larry Hendrickson, Citizen	PO Box 395	New Glarus	WI	53574	527-5319	apt. 8/92	N/A		
SSM Health Designee	1800 2nd St	New Glarus	WI	53574	527-5296	N/A	N/A		
LOSS CONTROL/SAFETY									
Jeff Sturdevant	313 2nd Street	New Glarus	WI	53574	indef.	indef.	527-3680	558-5770	sturdevant@newglaruspolice.com
Kelsey Jenson	319 2nd Street	New Glarus	WI	53574	indef.	indef.	527-5973	N/A	ngclerk@newglarusvillage.com
Joe Cockroft	319 2nd Street	New Glarus	WI	53574	indef.	indef.	527-2097	558-5771	pwdirector@newglarusvillage.com
Lauren Freeman, Chair	319 2nd Street	New Glarus	WI	53574	indef.	indef.	527-5971	N/A	administrator@newglarusvillage.com
Roger Truttmann, President	PO Box 213	New Glarus	WI	53574	indef.	indef.	212-6785	212-6785	rtruttmann@newglarusvillage.com
DESIGN REVIEW COMMITTEE									
Kaye Gmur, Chair	PO Box 191	New Glarus	WI	53574	3 years	4/30/2026	527-2533	287-4700	klgmur@gmail.com
Jacqueline Judd	500 4th Avenue	New Glarus	WI	53574	3 years	4/30/2026	636-3241	N/A	jackie.judd.scheurer@gmail.com
Pat Thorson	713 1st Street	New Glarus	WI	53574	3 years	4/30/2026	527-6024	N/A	wxframe@tds.net
Laci Bainbridge	307 Heidi Court	New Glarus	WI	53574	3 years	4/30/2026	417-331-3272	N/A	larissabainbridge@gmail.com
Larry Stuessy	318 2nd Ave	New Glarus	WI	53574	2 years	4/30/2025	527-4155	N/A	lstuessy@newglarusvillage.com

**VILLAGE OF NEW GLARUS
2024 COMMITTEE APPOINTMENTS**

PLAN COMMISSION

				TERM	EXPIRES	PRIMARY #	SECONDARY #	EMAIL
Roger Truttman, Chair	New Glarus	WI	53574	2 years	4/30/2025	212-6785	212-6785	rtruttman@newglarusvillage.com
Jaime Craig	New Glarus	WI	53574	2 years	4/30/2026	636-3445	N/A	jcraig@newglarusvillage.com
Beth Alderman	New Glarus	WI	53574	3 years	4/30/2027	527-4835	N/A	bethalderman62@yahoo.com
Bekah Stauffacher	New Glarus	WI	53574	3 years	4/30/2026	527-2095	N/A	bekah@swisstown.com
Tara Wilde	New Glarus	WI	53574	3 years	4/30/2026	558-4940	527-4005	WildeT@FirstWeber.com
Chuck Phillipson	New Glarus	WI	53574	3 years	4/30/2027	558-4610	N/A	rcappr1@tds.net
Steve Landry	New Glarus	WI	53574	3 years	4/30/2027	608-832-2172	N/A	slandry@thebankofnewglarus.bank

JOINT ETZ COMMISSION

Roger Truttman, Chair	New Glarus	WI	53574	N/A	N/A	212-6785	212-6785	rtruttman@newglarusvillage.com
Bekah Stauffacher	New Glarus	WI	53574	N/A	N/A	527-2095	N/A	bekah@swisstown.com
Chuck Phillipson	New Glarus	WI	53574	N/A	N/A	558-4610	N/A	cjp@tds.net
Robert Elkins (T-NG)	New Glarus	WI	53574	N/A	N/A	527-2390	219-0857	elkinds.robert.w@gmail.com
Mark Pernitz (T-NG)	New Glarus	WI	53574	N/A	N/A	527-2390	527-6877	mpernitz@townofnewglaruswi.gov
Chris Narveson (T-NG)	New Glarus	WI	53574	N/A	N/A	527-2390	636-3495	cnarveson@townofnewglarus.com
VACANT (T-Exeter)	Belleville	WI	53508	N/A	N/A			
Paul O'Connor (T-Exeter)	Belleville	WI	53508	N/A	N/A	354-4605	N/A	
Ted Fahey (T-Exeter)	Belleville	WI	53508	N/A	N/A	424-6331	N/A	

HISTORICAL PRESERVATION

Larry Stuessy, Chair	New Glarus	WI	53574	2 years	4/1/2025	527-4155	N/A	lstuessy@newglarusvillage.com
Lexie Harris	New Glarus	WI	53574	3 years	4/30/2027	513-4577	N/A	realtorlexiedharris@gmail.com
Tim Usher	New Glarus	WI	53574	3 years	4/30/2025	527-2469	N/A	tmush53@gmail.com
Barbara Anderson	New Glarus	WI	53574	3 years	4/30/2026	527-5146	558-8767	grammybarb@tds.net
Bekah Stauffacher	New Glarus	WI	53574	3 years	4/30/2026	527-2095	N/A	bekah@swisstown.com
Kim Tschudy	New Glarus	WI	53574	3 years	4/30/2025	527-5637	N/A	milroad@yahoo.com
VACANT	New Glarus	WI	53574	3 years	4/30/2026			
Robert Elkins (Ex-Officio)	New Glarus	WI	53574	4 years	4/30/2026	527-2803	N/A	elkins.robert.w@gmail.com

TOURISM COMMISSION

					State Stat.			
Tori Hutchinson	New Glarus	WI	53574	2 year	4/30/2025	626-2300	N/A	seek@hutchandhide.com
Brianna Lenzlinger (Chalet Landhaus)	New Glarus	WI	53574	2 year	4/30/2025	527-5234	N/A	brianna@chaletlandhaus.com
Beth Luchsinger	New Glarus	WI	53574	2 year	4/30/2025	206-7412	N/A	beth.luchsinger@yahoo.com
Roger Truttman	New Glarus	WI	53574	2 year	4/30/2025	212-6785	N/A	rtruttman@newglarusvillage.com
Brad Beal	New Glarus	WI	53574	2 year	4/30/2025	527-2324	N/A	blbeal@tds.net

LIBRARY BOARD

Joanne Landry	N/A	N/A	N/A	3 years	4/30/2027	N/A	N/A	libraryboard@ngpl.org
Beth Blahut	N/A	N/A	N/A	3 years	4/30/2025	N/A	N/A	libraryboard@ngpl.org
Tiffany Kuenzi	N/A	N/A	N/A	3 years	4/30/2025	N/A	N/A	libraryboard@ngpl.org
Kelly Ruschman	N/A	N/A	N/A	3 years	4/30/2027	N/A	N/A	libraryboard@ngpl.org
Shelly Truttman	N/A	N/A	N/A	3 years	4/30/2026	N/A	N/A	libraryboard@ngpl.org
Daniel Ramirez	N/A	N/A	N/A	3 years	4/30/2026	N/A	N/A	libraryboard@ngpl.org
Larry Stuessy	N/A	N/A	N/A	2 years	4/30/2025	N/A	N/A	libraryboard@ngpl.org

**VILLAGE OF NEW GLARUS
2024 COMMITTEE APPOINTMENTS**

APPEALS BOARD

				Term	Expires			
Bill Bigler PO Box 255	New Glarus	WI	53574	3 years	4/30/2027	558-5836	N/A	wbigler43@yahoo.com
Beth Luchsinger 318 9th Avenue	New Glarus	WI	53574	3 years	4/30/2027	206-7412	N/A	beth.luchsinger@yahoo.com
Peggy Blumer 513 4th Avenue	New Glarus	WI	53574	3 years	4/30/2026	212-7966	N/A	sctpsb69@gmail.com
Jesse Donahue, CHAIR 212 7th Ave	New Glarus	WI	53574	3 years	4/30/2026	438-2232	N/A	donahue@newglarusvillage.com
Mike Ganshert PO Box 871	New Glarus	WI	53574	3 years	4/30/2026	527-2701	558-0467	irishpiper3@gmail.com
Randy Kruse (1st Alternate) 219 Durst Rd	New Glarus	WI	53574	3 years	4/30/2026	527-2769	N/A	dvmkruse@gmail.com
Monika Pernot(2nd Alternate) 300 5th Ave,Box 798	New Glarus	WI	53574	3 years	4/30/2026	527-5028	N/A	rpernot@wekz.net

TREE BOARD

Greg Thoenke, Chp 707 1st Street	New Glarus	WI	53574	2 years	4/30/2025	575-6888	N/A	gt4ng@yahoo.com
Forester (Paul Jennrich) 201 5th Street	New Glarus	WI	53574	indef.	N/A	527-5833	274-7600	treeguy@tds.net
PW Director (Joe Cockroft) 319 2nd St	New Glarus	WI	53574	indef.	N/A	558-5771	527-2097	pwdirector@newglarusvillage.com
Richard Irland, Citizen 419 13th Avenue	New Glarus	WI	53574	2 years	4/30/2025	214-0039	N/A	irlands@charter.net

NG FIRE DIST (July - June)

				Term	Expires			
John Ott, Chp (T NG) N9096 Cty Trk O	New Glarus	WI	53574	3 years	2026	235-1204	N/A	johnburtonott@gmail.com
Michael Bell (V NG) 1018 Tower Circle	New Glarus	WI	53574	2 years	2025	214-4224	N/A	mbell@newglarusvillage.com
Skyler Myers (T Perry) 194 Tyvand Rd	Blanchardville	WI	53574	3 years	2026	354-7576	N/A	smyers@thebankofnewglarus.bank
Brad Beal(V NG) 717 9th Ave	New Glarus	WI	53574	3 years	2027	527-2324	N/A	blbeal@tds.net
Dusten Hoesly (T NG) N/A	New Glarus	WI	53574	3 years	2027	212-8362	N/A	hoesly63@gmail.com
Malcolm Austin (T Primrose) 461 Hwy. 92	Belleville	WI	53508	3 years	2025	712-1603	636-5279	malcolmaustin@msn.com
Ronald Erickson (T York) W7307 Hwy 39	New Glarus	WI	53574	3 years	2025	527-2726	N/A	rrerickson@tds.net
Kent Anderson (Secretary, not apt.) N/A	New Glarus	WI	53574	N/A	N/A	N/A	N/A	banderso@tds.net

BOARD OF REVIEW

Entire Village Board

COMMUNITY DEVELOPMENT AUTHORITY

Greg Thoenke (CHR) 707 1st Street	New Glarus	WI	53574	4 years	4/30/2027	575-6888	N/A	gt4ng@yahoo.com
Dave Wyttenbach 400 Edelweiss	New Glarus	WI	53574	4 years	4/30/2027	527-5621	N/A	dwytttenbach@ub-t.com
David Staats 1013 1st St	New Glarus	WI	53574	4 years	4/30/2027	636-9666	N/A	hdhuntr@outlook.com
Carol Hassemer 818 10th Avenue	New Glarus	WI	53574	4 years	4/30/2027	535-2225	N/A	chassemer1@usa.net
Jaime Craig (VB rep) 606 2nd St	New Glarus	WI	53574	N/A	4/30/2026	636-3445	N/A	jcraig@newglarusvillage.com
Peggy Kruse (VB rep) 219 Durst Rd	New Glarus	WI	53574	N/A	4/30/2025	527-2769	444-9346	pkruise@newglarusvillage.com
Mark Janowiak 207 2nd Street	New Glarus	WI	53574	4 years	4/30/2027	527-4220	N/A	prg@tds.net

ELECTION OFFICIALS-APPOINTED IN DECEMBER 2023

						FC - First choice, rest are alternates		
Carol Thompson - FC 519 8th Avenue	New Glarus	WI	53574	2 year	12/31/2025	527-2799	N/A	ctom@tds.net
Dawn Johnson - FC 1006 Tower Circle	New Glarus	WI	53574	2 year	12/31/2025	527-4252	N/A	gladys9@tds.net
Jane Phillipson - FC PO Box 82	New Glarus	WI	53574	2 year	12/31/2025	527-2038	608-214-2130	cjp@tds.net
Elizabeth Disch - FC 300 12th Ave	New Glarus	WI	53574	2 year	12/31/2025	438-2171	N/A	thought28@yahoo.com
Barb Peterson - FC W3290 Schaefer Rd	Belleville	WI	53508	2 year	12/31/2025	695-0605	N/A	barb@xweider.com
Carole Powers - FC 1013 1st St	New Glarus	WI	53574	2 year	12/31/2025	217-841-7096	N/A	cdpowers270@gmail.com
Judy Renner - FC 1415 2nd St Unit B	New Glarus	WI	53574	2 year	12/31/2025	436-4904	N/A	mjrrenner@tds.net
Sue Hall W4383 Schrade Rd	Monroe	WI	53566	2 year	12/31/2025	206-6916	N/A	shamrocksusie53566@yahoo.com
Lisa Bowers N9221 Wild Oak Rd	Belleville	WI	53508	2 year	12/31/2025	212-7702	N/A	LLbowers28@gmail.com
Shirley Lueschow 913 10th Avenue	New Glarus	WI	53574	2 year	12/31/2025	527-2049	N/A	lslueschow@charter.net
Stephanie Ganshert 306 Durst Rd.	New Glarus	WI	53574	2 year	12/31/2025	527-2701	N/A	ganshert2@tds.net
Beth Luchsinger 318 9th Avenue	New Glarus	WI	53574	2 year	12/31/2025	527-2089	608-206-7412	Beth.Luchsinger@yahoo.com
Duane Bell 709 Haslen	New Glarus	WI	53574	2 year	12/31/2025	558-6226	N/A	duanebell@gmail.com
Eileen Bell 709 Haslen	New Glarus	WI	53574	2 year	12/31/2025	558-6228	N/A	eileenbell75@gmail.com
Ann Lahey PO Box 291	New Glarus	WI	53574	2 year	12/31/2025	214-1114	N/A	aziltner@tds.net
Petra Streiff 319 2nd Ave	New Glarus	WI	53574	2 year	12/31/2025	527-4155	N/A	petrastreiff0@gmail.com

VILLAGE OF NEW GLARUS**2024 COMMITTEE APPOINTMENTS**

Barb Anderson PO Box 1	New Glarus	WI	53574	2 year	12/31/2025	527-5146	558-8767	grammybarb@tds.net
Denise Anton Wright 418 6th Ave	New Glarus	WI	53574	2 year	12/31/2025	527-4917	608-636-4208	jdwright2@tds.net
Joanne Landry 201 2nd St	New Glarus	WI	53574	2 year	12/31/2025	333-9992		joanne@joannelandry.org
Monica Schober 1119 8th St/PO Box 515	New Glarus	WI	53574	2 year	12/31/2025	214-0028	N/A	mschober@charter.net

EMERGENCY GOV'T DIR

					Home #		Work #	
Jeff Sturdevant	New Glarus	WI	53574		527-3680		558-5770	sturdevant@newglaruspolice.com
ASSISTANT: Joe Cockroft	New Glarus	WI	53574		527-2097		558-5771	pwdirector@newglarusvillage.com

FORRESTER

Paul Jennrich 201 5th Street	New Glarus	WI	53574		527-5833		274-7600	treeguy@tds.net
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PERSONNEL DIRECTOR

Lauren Freeman 319 2nd Street	New Glarus	WI	53574				527-5971	Administrator@newglarusvillage.com
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WEED COMMISSIONER

Mike Davis	New Glarus	WI	53574				558-8888	mmdavis@tds.net
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GREEN CTY DEVELOPMENT CORP.

Lauren Freeman 319 2nd Street	New Glarus	WI	53574				527-5971	Administrator@newglarusvillage.com
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NEW GLARUS ECONOMIC DEVELOPMENT

Lauren Freeman 319 2nd Street	New Glarus	WI	53574				527-5971	Administrator@newglarusvillage.com
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PARLIMENTARIAN

Lauren Freeman 319 2nd Street	New Glarus	WI	53574				527-5971	Administrator@newglarusvillage.com
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PRESIDENT PRO-TEM

Peg Kruse 219 Durst Rd	New Glarus	WI	53574				527-2769	pkruse@newglarusvillage.com
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CHAMBER REP.

Lauren Freeman 319 2nd Street	New Glarus	WI	53574				527-5971	Administrator@newglarusvillage.com
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FRIENDS OF THE CHALET OF GOLDEN FLEECE REP

Lauren Freeman 319 2nd Street	New Glarus	WI	53574				527-5971	Administrator@newglarusvillage.com
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TID JOINT REVIEW BOARD REP

Roger Truttman 518 4th Avenue	New Glarus	WI	53574				212-6785	rtruttman@newglarusvillage.com
Dave Wyttenbach, Citizen Rep								